

SCHEDULE OF FEES
effective 7/1/2018

BUSINESS FEES / REGISTRATION

BICYCLE LICENSE			n/c	
BUSINESS REGISTRATION		\$	75.00	
GOING OUT OF BUSINESS		\$	50.00	
STREET PERFORMERS	Ord. 860.08	\$	-	DDA
TAX ABATEMENT / EXEMPTION	CP-25	\$	1,500.00	
VENDORS	Ord. 862.08	\$	10.00	DDA
OUTDOOR SEATING IN ROW		\$	25.00	
MEDICAL MARIHUANA (PER LICENSE)		\$	5,000.00	

CIVIL INFRACTIONS - ORD. 203

See Ord.202.99 - \$500 max

		First Offense	Additional Offense within 30 Days
Ord. Chapter 415 - Abandoned Vehicles,etc.	\$	100.00	\$ 500.00
Section 606.10 - Nuisances by Animals	\$	100.00	\$ 500.00
Chapter 650 - Blight	\$	100.00	\$ 500.00
Chapter 654 - Nuisances	\$	100.00	\$ 500.00
Section 662.02 - Noise Creating Activities	\$	100.00	\$ 500.00
Section 670.03 - Swimming in River	\$	100.00	\$ 500.00
Chapter 1022 - Excavations	\$	100.00	\$ 500.00
Chapter 1024 - Sidewalks	\$	100.00	\$ 500.00
Chapter 1026 - Trees	\$	100.00	\$ 500.00
Chapter 1062 - Parks and Recreation	\$	100.00	\$ 500.00
Part Twelve/Title Six - Zoning Ordinance	\$	100.00	\$ 500.00
Part Fourteen - Building & Housing Codes	\$	100.00	\$ 500.00
Chapter 1610 - Fire Prevention Code	\$	100.00	\$ 500.00
Other Unspecified	\$	100.00	

DOCUMENTS & COPIES

AUDIT	\$	40.00
BUDGET	\$	50.00
CHARTER	\$	20.00
CODE OF ORDINANCES	\$	125.00
COPIES		
first page	\$	1.00
each addl page	\$	0.50
Police / Fire Reports	\$	5.00
Pol/Fire - each addl page	\$	0.50
FAX		
first page	\$	5.00
each addl page	\$	1.00
MASTER PLAN	\$	75.00
VOTER REGISTRATION LIST		
1 District - Electronic	\$	10.00
1 District - Paper	\$	15.00
All Districts - Electronic	\$	15.00
All Districts - Paper	\$	25.00
ZONING ORDINANCE	\$	125.00

FREEDOM OF INFORMATION ACT REQUESTS (FOIA)

Cost per Copy	\$	0.10	per page
Labor			Hourly rate/benefits of lowest paid employee capable of performing compliance task billed in ¼ hour increments
Outside Counsel	\$	51.00	
Mailing Costs		Actual cost	
Specialty Costs (plans, audio tapes, discs, etc.)		Actual cost	
Deposit		50%	Required if estimated cost exceeds \$50

Additional information and FOIA forms can be found on City website: www.manisteeemi.gov

MARINA / BOAT RAMP

MARINA	Ord. 1062.05(b)	Rates Set by State of Michigan	
BOAT RAMP			
Daily		\$	10.00
Seasonal		\$	40.00
MARINA MEETING ROOM			
		Resident	Non-Resident
	Full day	\$	120.00
	Security Deposit	\$	100.00
		\$	150.00
		\$	100.00

PARKING VIOLATIONS - ORD. CH. 430

Alternate Parking		\$	40.00
after 14 days		\$	100.00
Handicap Violations		\$	100.00
after 4 days		\$	150.00
Overtime Parking			
Overtime Parking		\$	40.00
after 14 days		\$	100.00

PLANNING & ZONING \ BUILDING \ RENTAL

BUILDING PERMITS	Issued by State of Michigan		
CONSTRUCTION BOARD OF APPEALS		\$	150.00
CONSTRUCTION PARKING PERMIT			
per space / per week		\$	10.00
DRIVEWAY PERMITS		\$	25.00
HISTORIC DISTRICT PERMITS - Ord. 1280.22			

PLANNING & ZONING \ BUILDING \ RENTAL (cont.)

LAND USE PERMITS - Residential				
under 200 sq ft	\$	25.00		
over 200 sq ft	\$	75.00		
LAND USE PERMITS - Commercial				
	\$	100.00	Level I	
	\$	200.00	Level II	minimum
MAPS				
Medium	\$	2.00		
Large	\$	4.00		
PARCEL COMBINATION	\$	50.00		
PARCEL SPLIT/COMBINATION				
First	\$	100.00		
Each Additional	\$	50.00		
PUD REQUESTS	\$	750.00	Minimum	
RENTAL ORDINANCE (Ord. 1482.06)				Updated 7/7/15
Registration Certificate (one time) per unit	\$	40.00		
First Inspection	\$	90.00		
Compliance Certificate (every 3 yrs)	\$	70.00		
Missed/Broken Scheduled Inspection	\$	40.00		
SIGN PERMITS	\$	50.00		
SPECIAL USE PERMIT	\$	750.00	Minimum	
STREET\ALLEY VACATION REQUESTS	\$	750.00		
ZONING ORDINANCE AMENDMENT	\$	1,000.00		
ZONING BOARD OF APPEALS	\$	500.00	Minimum	
INCENTIVE PROGRAM FEES				
Brownfield			See BRA Application & Guidelines	
PILOT	\$	1,000.00	Maximum \$1,500 if more than one	
OPRA	\$	1,000.00		
NEZ	\$	1,000.00		
CRA	\$	1,000.00		
Other	\$	1,000.00		

REFUSE RATES (MONTHLY) - ORD. 1060.10 & 1060.12

Curbside Recycling		\$	7.00	
Residential	1-2 Bags / week	\$	5.50	Effective 7/1/18
	3-6 Bags / week	\$	11.00	
	Tidy Tote / week	\$	16.50	
Commercial	1-2 Bags / week	\$	5.50	
	3-6 Bags / week	\$	11.00	
	3-6 Bags twice/ week	\$	22.00	
Tidy Tote / week	once / week	\$	16.50	
	twice / week	\$	33.00	
Apartments	Tidy Tote / week	\$	16.50	
	3-6 Bags / week- each Unit	\$	11.00	
Extra Bags		\$	2.75	
Bulky Item Tag		\$	15.00	
Freon Item Tag		\$	50.00	
Yard Waste bags		\$	4.50	Effective 4/17/13 Cost + \$0.25

Recycling Schedule:

- Residential Pickup – 1st & 3rd Thursday
- Glocheski Drive (anytime)

SERVICES / RENTAL

BANNER PERMIT (River Street Arch)	\$	50.00	
BRIDGE OPENING (off hours - commercial)	\$	150.00	
CLEAN MANISTEE PROGRAM			
Brush Pick Up - First 15 Minutes		n/c	
For Each Additional 15 Minutes	\$	30.00	
Trash Pick Up - Minimum	\$	30.00	
Trash - Per Item	\$	30.00	
White Metal - Per Item	\$	45.00	
Per Half Cubic Yard	\$	15.00	(Actual Charges to be Billed with Labor)
EQUIPMENT CHARGES		State published rates	
HANDGUN APPLICATIONS	\$	5.00	
MEETING ROOM RENTAL (City Hall)			
First Hour	\$	50.00	
each addl hour	\$	25.00	
MEMORIAL BENCHES			
(whole)	\$	850.00	
(picnic table)	\$	450.00	
PERSONNEL CHARGES (per hour)			
Supervisory	\$	40.00	
Regular Full Time	\$	30.00	(\$ 45.00 – overtime rate)
RETURN CHECK FEE	\$	30.00	
ROAD BREAKAGE DEPOSIT	\$	1,000.00	(deposit applied to actual and remainder billed)
WEDDINGS	\$	100.00	
WEED CUTTING			
first hour	\$	250.00	
Additional hours		Per Person / Per Hour + Equipment Charges	

WATER / SEWER RATES (MONTHLY) - ORD. 1040.04

			Effective 7/1/18
Metered Water (per 1,000)	\$	3.03	
Metered Sewer (per 1,000)	\$	8.31	
Water Ready-To-Serve	\$	4.30	Varies for larger meters
Sewer Ready-To-Serve	\$	12.36	Varies for larger meters
4" Fire Suppression	\$	20.00	
6" Fire Suppression	\$	25.00	
8" Fire Suppression	\$	30.00	
Unmetered Water	\$	25.00	
Unmetered Sewer	\$	60.00	
Escrow Deposit	\$	300.00	
Turn On / Off Service – Delinquent	\$	100.00	
- Regular	\$	25.00	
After Hours Service Call	\$	100.00	
Sprinkling Meter 5/8"		Meter cost	
Additional Meter Installation	\$	50.00	
New Water Connection	\$	212.00	
New Sewer Connection	\$	3,922.00	
Utility Extension - Connection to New Line		Time + materials	
WWTP - accept contaminated discharge/gal	\$	0.03	+ operator cost \$30/hr
(after hours rate)	\$	0.05	+ operator cost \$45/hr
WWTP - Industrial Pretreatment Program		varies	

OTHER

Utility Connection - per lot		
- Sweetnam & Lakeview Subdivision (CP-2)	\$	2,050.00
+ Sewer Lift Station charge per/unit (CP-2)	\$	250.00
Industrial Park lots		Inquire
Renaissance Park lots		Inquire

**MICHIGAN OPEN MEETINGS ACT
SUMMARY**

Section 2(a) Defines a "public body." The definition would include each City advisory board and commission as a public body.

Section 2(b) "Meeting" means the convening of a public body at which a quorum is present for the purpose of deliberating toward or rendering a decision on a public policy.

Section 3(1) All meetings of a public body shall be open to the public and shall be held in a place available to the general public. All persons shall be permitted to attend any meeting except as otherwise provided in this Act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right shall not be dependent on the prior approval of the public body. However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.

Section 3(2) All decisions of a public body shall be made at a meeting open to the public.

Section 3(5) A person shall be permitted to address a meeting of a public body under rules established and recorded by the public body.

The public body may adopt a rule imposing time limits. Members of the audience do not have the right to participate in discussion by the public body.

Section 3(10) This Act does not apply to a meeting which is social or chance gathering or conference not designed to avoid this Act.

Section 5(2) For regular meetings of a public body, there shall be posted within ten days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times and places of its regular meetings.

Section 5(4) For a rescheduled regular or a special meeting of a public body a public notice stating the date, time and place of the meeting shall be posted for at least 18 hours before the meeting.

NOTES:

NOTES:

HISTORIC DISTRICT STUDY COMMITTEE (established 08/01/17)

- Denise Blakeslee
- Steve Harold
- Maureen Barry

7/1/17 tax levy: 17.7612 mills – general
 1.15 mills – refuse

Council Videos: www.manisteev.org