

### Making Payments

The City of Manistee is committed to providing its residents convenient ways of transacting business with the City. In-person payments can be made at the City Hall treasurer counter during regular business hours. Types of payment accepted at City Hall are cash, check, money order and credit card. After hours, there is a drop box located on the west side of City Hall, lower level, in the door to the Police Department. Electronic payments for some bills can be made online via credit card, or thru a toll-free number.



### Water & Sewer Bills

We offer two ways to electronically process water and sewer payments. The most convenient is through the use of an auto-draft feature. You provide us with your financial information, and your monthly bill is automatically deducted from your account. No more missed payments! This is especially useful for seasonal residents and anyone else who wants one less thing to remember. To sign up, please return the [auto debit enrollment form](#) to City Hall.

The second method for paying is by credit card, either at the City Hall Treasurer counter or online. **To pay water bills online click here:** [Pay Water & Sewer Bill](#)  
A convenience fee of 3% with a \$2.00 minimum applies to all credit card transactions.



If you would like to establish an online account with access to your utility bills and tax information, please go to our online portal and [register or sign in](#). Click here for [detailed instructions on how to register](#).

### Tax Bills

The City of Manistee collects property taxes in the summer and winter for itself and other taxing jurisdictions. Summer bills are due August 20. Winter bills are due February 14. All payments must be received in the city offices on or before the due date or they will be considered late. Postmarks are not accepted. After these dates, penalties and interest will apply. If you want a receipt, please enclose a self-addressed stamped envelope with your tax payment. Please make checks payable to the City of Manistee.

The City of Manistee makes tax and assessing information available online. Taxes can also be paid online. **To pay tax bills online click here:** [Pay Tax Bill](#). A convenience fee of 3% with a \$2.00 minimum applies to all credit card transactions.

If you are eligible, applications for summer and winter tax deferments can be obtained at City Hall.

### **Delinquent Real Property Taxes**

Real property taxes are turned over as delinquent to Manistee County on March 1 and additional fees and penalties will apply. After this date, all taxes must be paid to:

Manistee County Treasurer  
415 Third St.  
Manistee, MI 49660

Please make sure your checks are made payable to the Manistee County Treasurer.

### **Personal Property Taxes**

Personal property taxes are levied on business non-inventory furniture, fixtures and equipment. Every business must annually file a personal property tax statement. If you do not file this statement, the assessor is required to estimate the value of this equipment. It is in your best interest to file this statement. For more information, please contact the [assessor's office](#) at (231) 398-2802.

Personal property taxes are delinquent as of March 1. The city collects delinquent personal property taxes. If these taxes are not paid, the city can seize the assets and sell them to pay the outstanding taxes.

### **Payments Not Processed by the City**

There is frequently confusion about what types of bills can be paid at City Hall. Many times, residents confuse payments that are handled by Manistee County. The city does not accept payments for:

Birth Certificates	Dog Licenses (County Treasurer)
Cable TV Bills (Charter Communications)	Electric Bills (Consumers Energy)
Concealed Weapon Permits	Moving Violations (Traffic Citations)
Court Records	Natural Gas Bills (DTE)
DBAs (Doing Business As)	Township Property Taxes (Property outside City Limits)
Death Certificates	Recording a Document
Delinquent Real Property Taxes (Manistee County Treasurer)	Registering a Deed