

MANISTEE CITY
ZONING BOARD OF APPEALS
Organizational Meeting of January 20, 2011
5:30 p.m. - Council Chambers, City Hall, 70 Maple Street,
Manistee, Michigan

AGENDA

I CALL TO ORDER

II ROLL CALL

III APPROVAL OF AGENDA

At this time the Zoning Board of Appeals can take action to approve the January 20, 2011 Agenda.

IV APPROVAL OF MINUTES

At this time Zoning Board of Appeals can take action to approve the December 2, 2010 meeting Minutes.

V PUBLIC HEARING

None

VI BUSINESS SESSION:

Action on Pending Cases

None

Old Business

None

Other Business of the Appeals Board

Election of Officers

According to the By-Laws of the City of Manistee Zoning Board of Appeals their annual election of Officers is held at the January Organizational Meeting.

At this time the meeting will be turned over to Jon Rose who will ask for nominations.

Chair

The Zoning Board of Appeals will select a Chair for 2011.

Vice-Chair

The Zoning Board of Appeals will select a Vice Chair for 2011.

Secretary

The Zoning Board of Appeals will select a Secretary for 2011.

Appointment of a Recording Secretary 2011

At this time the Zoning Board of Appeals Secretary may appoint a Recording Secretary for 2011.

By Law Review

According to the By-Laws of the City of Manistee Zoning Board of Appeals they shall annually review their By-Laws at the Organizational Meeting held in January of each year.

At this time the Zoning Board of Appeals can take action to amend their By-Laws if necessary.

Misc.

VII PUBLIC COMMENTS AND COMMUNICATIONS

At this time the Chair will ask if there are any public comments.


VIII ADJOURNMENT



PLANNING AND ZONING
COMMUNITY DEVELOPMENT
231.398.2805
FAX 231.723-1546
www.ci.manistee.mi.us

MEMORANDUM

TO: Zoning Board of Appeals Members

FROM: Denise Blakeslee 

DATE: January 4, 2011

RE: Organizational Meeting

Good Morning!

Attached is a copy of the Agenda for the Organizational Meeting that has been scheduled for January 20, 2011. In addition to the Election of Officers, Appointment of a Recording Secretary we will review our By-Laws. I have also enclosed a list of Action for 2010.

If you are unable to attend please call me at 398-2805.

:djb

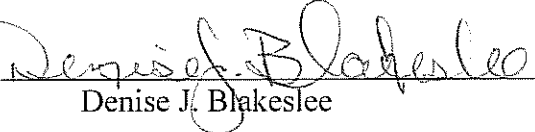
NOTICE OF MEETING

City of Manistee Zoning Board of Appeals

The City of Manistee Zoning Board of Appeals will hold their Organizational Meeting in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan on Thursday, January 20, 2011 at 5:30 p.m.. The Meeting has been scheduled to elect officers, appoint a recording secretary, annual review of By-Laws, and any other business that may come before the board.

Meetings and Worksessions of the Zoning Board of Appeals are open to the Public and interested parties are welcome to attend.

This notice was posted by Denise J. Blakeslee to comply with Sections 4 & 5 of the Michigan Open Meetings Act (P.A. 267 of 1976) at 12:00 noon, Tuesday, December 7, 2011 on the on the bulletin board at the south entrance to City Hall.

Signed: 
Denise J. Blakeslee