

**MANISTEE CITY ZONING BOARD OF APPEALS**

City Hall, 70 Maple Street  
Manistee, MI 49660

**MEETING MINUTES**

January 24, 2008

A meeting of the Manistee City Zoning Board of Appeals was held on January 24, 2008 at 5:30 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 5:37 p.m. by Chairman Perschbacher

**ROLL CALL:**

**Members Present:** Ray Fortier, Mark Hoffman, Bill Kracht, Marlene McBride, John Perschbacher, Alternate/Nathaniel Nieder, and Alternate/Craig Schindlbeck

**Others Present:** Jon Rose (Community Development Director), Denise Blakeslee (Planning & Zoning)

**APPROVAL OF MINUTES:**

MOTION by Ray Fortier, seconded by Marlene McBride that the Minutes of the November 27, 2007 Zoning Board or Appeals Meeting be approved as written

With a voice vote this MOTION PASSED UNANIMOUSLY

**PUBLIC HEARING:**

None

**BUSINESS SESSION:**

**ACTION ON PENDING CASE**

None

## OLD BUSINESS

None

## OTHER BUSINESS OF THE APPEALS BOARD

### Election of Officers

The By-Laws of the City of Zoning Board of Appeals require the annual election of Officers to be held at the Organizational Meeting in January.

### Chair

At this time the meeting was turned over to Denise Blakeslee who asked for nominations for the Position of Chair.

Ray Fortier nominated John Perschbacher for the position of Chair

Nominations were asked for three times, there being no other nominations, nominations were closed.

John Perschbacher was unanimously elected Chair of the Zoning Board of Appeals for 2008.

The Meeting was turned back over to Chairman Perschbacher.

### Vice-Chair

Chairman Perschbacher asked for nominations for the Position of Vice-Chair.

Ray Fortier nominated Mark Hoffman for the position of Vice-Chair

Mark Hoffman nominated Bill Kracht Hoffman for the position of Vice-Chair

Nominations were asked for three times, there being no other nominations, nominations were closed.

With a roll call vote as follows:

Mark Hoffman received 4 votes from Kracht, McBride, Fortier, Perschbacher  
Bill Kracht received 1 vote from Mark Hoffman

Mark Hoffman was elected Vice - Chair of the Zoning Board of Appeals for 2008.

### **Secretary**

Chairman Perschbacher asked for nominations for the Position of Secretary.

Ray Fortier nominated Marlene McBride for the position of Secretary

Nominations were asked for three times, there being no other nominations, nominations were closed.

Marlene McBride was unanimously elected Secretary of the Zoning Board of Appeals for 2008.

### **Appointment of a Recording Secretary 2008.**

Once Elected the Secretary may appoint a Recording Secretary to handle the administrative functions of the office.

Marlene McBride appointed Denise Blakeslee to act as the Recording Secretary for the Zoning Board of Appeals for the year 2008.

### **By Law Review**

Annually the Zoning Board of Appeals reviews their By-Laws. Members received copies prior to the meeting and after a brief discussion no changes were made.

### **Meeting Dates/Times**

The Zoning Board of Appeals has been scheduling their meetings on Thursdays at 5:30 p.m. One of the members has developed a conflict with Thursday Meetings and there are three other Commissions that have regularly scheduled meetings on Thursday which is creating a scheduling conflict for the Council Chambers. After discussion the Zoning Board of Appeals suggested trying to schedule meetings on Wednesdays at 5:30 p.m. If Wednesday does not work the Recording Secretary is to schedule meetings when the Council Chambers is available and a quorum is reached.

**Miscellaneous**

Members were asked if they wanted to attend the MSU Citizen Planner Training in February/March. All of the members signed up for at least one of the courses.

**PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA:**

None

**ADJOURNMENT:**

There being no further business meeting motion by Bill Kracht, seconded by Mark Hoffman that the meeting be adjourned.

Meeting adjourned at 6:25 p.m.

Respectfully Submitted

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Denise J. Blakeslee, Recording Secretary