

**HARBOR COMMISSION MINUTES
MEETING OF APRIL 15, 2014**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, April 15, 2014 at 1 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Bachman	✓		
Commissioner Cook	✓		
Commissioner Daniels		✓	
Commissioner Memberto			✓
Commissioner Smith	✓		
Commissioner Zaccanelli	✓		
Commissioner Zielinski	✓		
City Manager Mitch Deisch	✓		

OTHERS PRESENT: Amor Sign Studios Tom Amor, Manistee News Advocate Eric Sagonowsky

APPROVAL OF AGENDA

MOTION by Roger Zielinski, second by Dave Bachman to approve the agenda as presented. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

None.

APPROVAL OF MINUTES

MOTION by Alex Zaccanelli, second by Roger Zielinski to approve the minutes for the January 21, 2014 meeting as presented. Voice vote - Motion carried.

STAFF REPORTS

Harbormaster. Met with Laura on marina staffing. Marina scheduled to open May 15. Two college students will not be coming back this season; will be looking to hire three new employees. New equipment for the State reservation system has been installed. Swidorski will begin dredging operations next Monday. In exchange for additional work, Swidorski will be allowed to dredge from the land. He will also use a barge to hammer in lifted pilings. All restoration work in the marina facility has been completed.

City Manager. Several years ago the Harbor Commission discussed the Arthur Street launch ramp as a pay for use facility. At that time the Harbor Commission recommended it stay as a no fee facility. The City Manager is requesting that the Harbor Commission revisit this subject. The auto-attendant at First Street ramp is working satisfactorily now but the City Manager is also recommending that we install a pay tube as recommended by a former Harbor Commission member to cover those times that the auto-attendant is down. He would recommend that a similar pay tube system be installed at the Arthur Street ramp and use the same fee structure. An annual permit would allow launching at both facilities. Staff is considering purchasing launch ramp stickers earlier to allow use of them as Christmas or birthday presents. Ninth Street Launch Ramp is still a priority but we still need to resolve property issues and secure funding. Discussed camping at the First Street Launch Ramp parking lot. These items will be discussed on the next agenda.

COMMITTEE REPORTS Ty Cook introduced Tom Amor from Amor Sign Studios who presented a proposal for a harbor entrance sign. The location had been moved from the north side of the river to the south side near First and Cherry. This location could pose some problems due to buried concrete. Estimated cost is \$1,897.40 and the size is 5’x10’. The Marina budget has about \$2,100 left in this year’s marketing line item.

MOTION by Alex Zaccanelli, second by Ty Cook to go ahead with the sign project. Roll call vote – Motion carried.

ROLL CALL VOTE	YEAS	NAYS	ABSTAIN
COMMISSIONER BACHMAN	✓		
COMMISSIONER COOK	✓		
COMMISSIONER DANIELS	-	-	-
COMMISSIONER ZACCANELLI	✓		
COMMISSIONER MEMBERTO	-	-	-
COMMISSIONER SMITH	✓		
COMMISSIONER ZIELINSKI	✓		

Committee would like to continue discussion on future projects:

- North Riverwalk Mooring Balls
- Sister City in Wisconsin
- Cruise Ship Welcome
- Mackinaw to Chicago race event

Committee tried a targeted mailing to veterans involved in the Tight Lines for Troops offering reduced shoulder season rates. Zero responses.

Ty Cook will make first contacts for the sister city program and will take to the Marketing Committee.

The Marketing Committee was also suggested to meet with DDA, Chamber and CVB representatives to discuss possible collaborative efforts on these programs.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

None.

COMMENTS BY HARBOR COMMISSIONERS

Alex Zaccanelli asked the Manistee News Advocate Reporter to let the public know that the frozen water damage at the Marina facility has been completely restored and the facility is ready for the new season.

ADJOURNMENT

Next meeting is scheduled for Tuesday, June 17, 2014.

MOTION by Alex Zaccanelli, second by Roger Zielinski to adjourn at 1:50 p.m.

Respectfully submitted,

Cynthia Lokovich, CAP-OM
Recording Secretary