

## HARBOR COMMISSION MINUTES MEETING OF MAY 19, 2015

A regular meeting of the Manistee Harbor Commission was held on Tuesday, May 19, 2015 at 1 p.m. in the Marina Open Space, 480 River Street, Manistee MI 49660. The meeting was called to order by the Chair at 1:00 p.m.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Bachman		✓	
Commissioner Cook	✓		
Commissioner <i>Vacancy</i>	---	---	---
Commissioner Memberto	✓		
Commissioner <i>Vacancy</i>	---	---	---
Commissioner Zaccanelli	✓		
Commissioner Zielinski	✓		
City Manager Ben Bifoss		✓	

**OTHERS PRESENT:**       None

### **APPROVAL OF AGENDA**

*MOTION* by Ty Cook, second by Alex Zaccanelli, to approve the agenda as presented. Voice vote - Motion carried.

**PUBLIC COMMENTS ON AGENDA ITEMS**   None.

### **SELECTION OF VICE-CHAIR**

Former Chair Thomas Smith resigned as of May 7, 2015. As per Harbor Commission bylaws the Vice-Chair automatically assumes the Chair and a new Vice-Chair is selected from the membership for the remainder of the term. Alex Zaccanelli was selected as Vice-Chair.

### **APPROVAL OF MINUTES**

*MOTION* by Alex Zaccanelli, second by Shelly Memberto, to approve the minutes for the April 21, 2015 meeting as presented. Voice vote - Motion carried.

### **STAFF REPORTS**

***Harbormaster.*** Dave Bachman was unable to attend today's meeting but said he would send a report to members. Marina opened May 15; Laura is back as Marina Manager. Roger Zielinski advised that city staff is looking at possibly prorating electrical bills to bill back for those areas not marina related. Alex Zaccanelli noted that a charter fishing boat has been docked at the marina and he was under the impression that commercial boats were not allowed to dock as a seasonal. This question will be relayed to the Harbormaster.

***City Manager.***

- Launch Ramp Revenue report included in agenda packet.
- Updated member roster included in agenda packet. Two vacancies currently on the commission, advertised for Council action this evening but no applications received.

**COMMITTEE REPORTS**

Marketing Committee - Dave Bachman and Shelly Memberto:

- Little River Casino Resort is considering sponsoring bikes for the marina but several questions remain. They would also like to see other entities sponsor bikes too and Alex Zaccanelli will check with the Chamber. Questions remain on bike racks, storage, repairs, insurance coverage, and liability. Bikes could be used for other functions.
- Marina Marketing – Ty and Maralee Cook have been working with Dave Bachman on marketing ideas/ads and they recommended an ad in Great Lakes Boating magazine. Dave Bachman has advised that funds in the marketing line item will now be used to pay for dock repairs. There will be no funds in this year's budget for marketing.

**UNFINISHED BUSINESS**

- Link from Ty Cook on fisheries study – Link not available, lots of discussion out there; outlook is not positive for fishery. Former Manager met with AES on this issue because of the direct impact to county economic development. Nothing requested of the Harbor Commission at this time.
- Mayor proclaimed Safe Boating Week.
- Boat inspections / safe boating class – USCG held inspections at the marina last week. Alex Zaccanelli is looking at setting up another opportunity along with a boating class later in the season. Mr. Zaccanelli was reminded to check with city staff to book dates to use the marina open space as rentals of the space are increasing. Harbor Commission asked where the funds go from rentals. (Research following the meeting provided this information: There is a line item in the Marina budget called Rental Income. Approximately \$1,870 was received into the Marina fund from rentals this current fiscal year.)

**NEW BUSINESS** None

**PUBLIC COMMENTS** None

**COMMENTS BY HARBOR COMMISSIONERS** None

**ADJOURNMENT**

Next meeting is scheduled for June 16, 2015 at 1:00 p.m. in the Second Floor Conference Room, City Hall. Motion to adjourn at the Call of the Chair at 1:35 p.m.



Cynthia Lokovich, CAP-OM  
Recording Secretary