
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – April 19, 2016

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, April 19, 2016 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Public Safety Director – Dave Bachman, City Engineer – Shawn Middleton / Spicer Group, and City Assessor - Molly Whetstone / Great Lakes Assessing.

PUBLIC HEARING ON THE 2016-2017 BUDGET AND CAPITAL IMPROVEMENT PLAN.

The City fiscal year runs from July 1 through June 30. Under Section 7-4 of the Charter, a public hearing is required on the budget which must be adopted not later than May 15 of each year.

A work session was held on Tuesday, April 12 with an additional work session scheduled for later this evening. An optional work session can be scheduled for Tuesday, April 26. The Budget Calendar anticipates adoption of the budget at the May 3, 2015 meeting.

The Mayor invited the public an opportunity to comment on the 2016-2017 Budget and Capital Improvement Plan.

Comments received by:

- Brian Chick – 276 First Avenue / regarding the water and sewer rates increasing, can City employees still wash their vehicles at the City Garage and at what cost, public should have the same option; can vehicle repairs still be done there; savings of \$35,000 on Ramsdell, offered suggestions on saving on plow truck costs.
- Ed Tegler – 522 Fifth Avenue / Fifth Avenue beach improvements not included in the budget; were the boards and commissions omitted?
- Carol Pasco – 610 Spruce Street / Manistee is more than streets; you can get a \$1 car wash on First Street.

No other comments were received. Public hearing closed at 7:07 p.m.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - April 5, 2016 - Regular Meeting
- April 12, 2016 - Work Session

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- Financial Reports
 - Payroll - March 27, 2016 - \$ 111,935.22
 - April 10, 2016 - \$ 110,666.10
 - Invoices - March 10, 2016 - \$ 525,047.69
- Notification Regarding Next Work Session – April 26, 2016
An optional Council work session has been scheduled for Tuesday, April 26, 2016 at 7 p.m. A discussion will be conducted on the 2016-2017 Budget and Capital Improvement Plan; and such business as may come before the Council.
- Consideration of Annual American Legion Auxiliary Poppy Sales.
The American Legion Auxiliary Post 10 has requested authorization for the annual Poppy Sales fundraiser on May 19, 20 and 21, 2016 in the City of Manistee.
- Consideration of Annual Memorial Day Parade and Ceremony.
The United Veterans Council has requested authorization to conduct its annual Memorial Day Parade on Monday, May 30, 2016 beginning with set up at 9:30 a.m. with the parade to follow at 10:00 a.m. The parade includes a gathering of floats and Veterans marching from the corner of Division and River Street, through downtown, and across the Maple Street Bridge to Memorial Drive, ending at the Veterans Memorial for a ceremony in recognition of veterans and their service to our country.
- Consideration of National Day of Prayer Gathering at City Hall.
The National Day of Prayer Committee is requesting permission to gather on the Maple Street entrance steps of City Hall on Thursday, May 5, 2016. They have also requested the ability to hook into City Hall for electrical power to run their sound system. The ceremony would begin around 11:45 a.m. and finish up around 1 p.m.

MOTION by Goodspeed, second by Zielinski to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF A CONTRACT, RETURN ACTIVATED SLUDGE PUMP PROJECT AT THE WWTP.

The heart of the treatment process at the Wastewater Treatment Plant is an activated sludge process. Three pumps are used to circulate the activated sludge 24 hours a day, seven days a week. The current pumps have exceeded their life expectancy and are recommended to be replaced. The project was competitively bid with two bids being received:

Swidorski Brothers Excavating*	\$72,055
Franklin Holwerda Company	\$103,900

*Recommended Bid

The City Attorney has reviewed and approved the contract. Proceeds from the 2015 Bond Sale will fund the project.

MOTION by Goodspeed, second by Wittlieff to award a contract to low bidder Swidorski Brothers Excavating in the amount of \$72,055 and authorize the Mayor and City Clerk to execute the contract and issue the Notice of Award.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF RIVERWALK REPAIRS.

Last fall a section of Riverwalk approximately 300 feet long and adjacent to the Riverside Motel and Marina was identified as being structurally unstable due to erosion. This section of Riverwalk is currently closed to pedestrian traffic until repairs can be made. Spicer Group has identified several options for repair. Staff is recommending Option 3 which would include adding soil support and lining the shoreline with protective stone. The existing sidewalk would be replaced. Engineers have estimated the project cost at \$80,000. Staff is working with the property owner to expand the project to include further protection to the marina facilities.

MOTION by Wittlieff, second by Goodspeed to authorize staff to continue with design, permitting, and bidding out the Riverwalk repairs as identified in Option #3 of the Spicer memorandum, continue to work with the adjoining property owner, and identify a funding source. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF AUTHORIZING STAFF TO WORK WITH LRBOI ON CITY CSO.

The City Manager has been pursuing options to resolve the situation with the one remaining combined sewer overflow (CSO). He has met with representatives of Manistee County, Manistee Township, Filer Township, Stronach Township, Village of Eastlake, and the Little River Band of Ottawa Indians (LRBOI). Each entity has pledged letters of support; in addition the LRBOI has offered the possibility of accepting the overflow for treatment. The City Manager is requesting authorization from Council to work in partnership with the LRBOI to investigate if it is feasible to use the LRBOI sanitary sewer collection system and treatment facility as part of the solution to eliminate the City's remaining CSO.

MOTION by Beaton, second by Smith to authorize staff to work with the appropriate representatives of the LRBOI to investigate if options are available to collectively work toward a solution to eliminate the

City's remaining CSO.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF A CONTRACT, SIXTH AVENUE PUMP STATION AND RIVERBANK SEWER PROJECT.

The Sixth Avenue Pump Station and Riverbank Sewer project includes replacing a section of the north interceptor sewer line and replacement of the existing Sixth Avenue Pump Station. The section of the interceptor being replaced is currently supported by piles, is surcharged with sewage, and is in poor condition. The new gravity sewer will be protected by a steel sheet pile wall. The pump station has exceeded its design life and is under capacity. The Michigan Department of Environmental Quality (MDEQ) has required its upgrade as part of the Joslin Cove Part 41 permit. A new force-main has been added to the project to deliver sewage from the pump station to the interceptor sewer on River Street. The following bids were received:

Davis Construction	\$2,002,405.00
Team Elmers	\$2,018,957.55
Fleis & Vanderbrink Construction	\$2,074,036.00
Jackson-Merkey Contractors	\$2,152,445.00
Grand River Construction	\$2,192,928.00
Milbocker & Sons, Inc.	\$2,490,730.00

Substantial effort was put forward with the low bidder to reduce the project costs. Addendum #3 reflects \$229,410.00 in reduced contract costs resulting in a low bid amount of \$1,772,995.00 which is being recommended by staff.

The City Attorney has reviewed and approved the contract. Proceeds from the 2015 Bond Sale will fund the project.

MOTION by Goodspeed, second by Wittlieff to award the contract with Addendum #3 to low bidder Davis Construction in the amount of \$1,772,995.00 and authorize the Mayor and City Clerk to execute the contract and issue the Notice of Award. Brief discussion followed regarding what was eliminated to get the lower bid.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

A REPORT FROM THE CITY ASSESSOR.

Ms. Molly Whetstone of Great Lakes Assessing reported on the activities of the Assessor's Office and

responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

Comments received by:

- Bob Hornkohl – 432 Cedar Street / Ad Hoc Deer Committee finished, deer problem not getting any better.

OFFICIALS AND STAFF.

Mikula commented on the status of the trash haul; brush and yard waste pick up starting.

COUNCILMEMBERS.

Wittlieff thanked Chief Bachman’s department for taking care of some of the blight.

Kenny reminded Council that if they have questions regarding City services, the policy is to bring them to the City Manager. Gustad stated that direction to staff shouldn’t come from one or two Councilmembers, but as a whole.

ADJOURN TO BUDGET WORK SESSION.

A Council work session on the proposed Fiscal Year 2016-2017 Budget and Capital Improvement Plan has been scheduled for immediately following the regular meeting.

MOTION to adjourn the regular meeting was made by Goodspeed, second by Gustad. Meeting adjourned at 7:51 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer