

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – ORGANIZATIONAL MEETING
NOVEMBER 15, 2016**

The Organizational Meeting of the Manistee City Council was called to order by City Clerk Michelle Wright on Tuesday, November 15, 2016 at 7:30 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

ORGANIZATIONAL MEETING OF THE CITY COUNCIL.

In accordance with Section 2-13 of the Charter of the City of Manistee, "the City Council shall meet at 7:30 p.m. on the Tuesday night following the completion of the official canvas at which time the members shall be sworn and assume the duties of their office...."

At the regular election of Tuesday, November 8, 2016 four Councilmembers were elected to seats on the Manistee City Council. Members include:

<u>DISTRICT</u>	<u>COUNCILMEMBER</u>	<u>TERM</u>
First District	Dale Cooper	Two Years
Third District	Roger Zielinski	Two Years
Fifth District	James Smith	Two Years
Seventh District	Erin Martin Pontiac	Two Years

Wright then administered the oath of office to Dale Cooper, Roger Zielinski, James Smith, and Erin Martin Pontiac as members of the Manistee City Council.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – Richard Wilson, City Clerk – Michelle Wright, and City Engineer – Shawn Middleton/Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

ELECTION OF THE MAYOR FOR THE CITY OF MANISTEE.

At the Organizational Meeting of the City Council held on this date the Council elects from its membership a Mayor and a Mayor Pro-Tem. The Mayor and Mayor Pro-Tem are elected for a one year term. Under Section 2-4 of the Charter "the Council shall elect a Mayor by a majority vote of its members." This provision of the Charter requires four affirmative votes to elect the Mayor, a majority of the Council, regardless of the attendance at the Organizational Meeting. Sections 2-4 and 2-13 of the Charter require that the Mayor be elected at the Organizational Meeting. The voting procedures should continue until a candidate receives four affirmative votes.

Wright asked for nominations to elect a Mayor for the City of Manistee.

Zielinski nominated Smith; Wittlieff nominated Zielinski. No other nominations were received.

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Roll call was taken as follows:

Smith: Cooper, Beaton, Zielinski, Goodspeed, Smith, and Pontiac (6)
Zielinski: Wittlieff (1)

Councilmember Smith was elected Mayor. Mayor Smith assumed the Chair at this time.

ELECTION OF A MAYOR PRO-TEM FOR THE CITY OF MANISTEE.

The same provisions identified in the Charter for the Mayor apply for the Mayor Pro-Tem. The Mayor Pro-Tem serves as the Mayor in the Mayor's absence.

Mayor Smith opened the floor for nominations to elect a Mayor Pro-Tem for the City of Manistee.

Beaton nominated Zielinski. No other nominations were received.

Roll call was taken as follows:

Zielinski: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

Councilmember Zielinski was elected Mayor Pro Tem.

REVIEW OF CITY COUNCIL GUIDELINES.

Under the adopted City Council Guidelines, the Guidelines are reviewed at the Organizational Meeting of the City Council. While the Guidelines may be amended at any time during the year, the Organizational Meeting is the traditional opportunity to review the operating procedures of the Council.

MOTION by Zielinski, second by Beaton to adopt the City Council Guidelines as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

CONSIDERATION OF ESTABLISHING REGULAR MEETINGS FOR 2017.

In accordance with Section 2-13 of the Charter, the City Council "shall meet in public session at least twice each month at such times as may be prescribed by the rules..." The City Council Guidelines reviewed during the previous agenda item indicate that regular meetings shall be held on the first and third Tuesdays of each month beginning at 7 p.m. with work sessions conducted on the second Tuesday of each month beginning at 7 p.m. This results in the attached schedule for regular meetings and work sessions throughout the year 2017, with exceptions made for known election dates, Michigan Municipal League conferences and holidays.

MOTION by Beaton, second by Pontiac to adopt the schedule for regular meetings and work sessions for the year 2017.

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With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Staff welcomed the newly elected members of City Council, and congratulated the Mayor and Mayor Pro-Tem.

COUNCILMEMBERS.

Councilmembers congratulated the new Mayor and Mayor Pro-Tem; looking forward to having a great year.

Beaton stated that each member has a lot of talents and hopes that appointments to committees will match up to our strengths.

Zielinski thanked all for their support; let citizens know they can contact him.

Wittlieff encouraged members to be yourself and think for yourself.

Smith thanked Cooper and Pontiac to full terms; appreciates the voters and council's confidence in him.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Zielinski. Meeting adjourned at 7:45 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer