

HARBOR COMMISSION MINUTES MEETING OF OCTOBER 18, 2016

A regular meeting of the Manistee Harbor Commission was held on Tuesday, October 18, 2016 at 1 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660. The meeting was called to order by the Chair.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Dave Bachman	✓		
Commissioner Fritz Boehm			✓
Commissioner Ty Cook	✓		
Commissioner Jim Smith	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner Glenn Zaring	✓		
Commissioner Roger Zielinski	✓		
City Manager Thad Taylor	✓		
Others Present:	None		

APPROVAL OF AGENDA

MOTION by Roger Zielinski, second by Dave Bachman, to approve the agenda as submitted. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

➤ None

APPROVAL OF MINUTES

MOTION by Roger Zielinski, second by Glenn Zaring, to approve the minutes for the August 23, 2016 meeting as presented. Voice vote - Motion carried.

STAFF REPORTS

- **Harbormaster.** Marina is closed for the season, and it was a good season with more boat days than last year. Marina also achieved recertification as a Clean Marina (a five-year designation). Harbormaster would like to see more seasonal slip rentals. Discussed housing and other developments in the area that could help fill up slips in the marina and along the wall. No complaints this year on the fishery, no noticed decline. Discussed marina staff services and tips. No issues this year with the launch ramp auto-attendant.
- **City Manager.** Presented launch ramp revenue as of October 1, 2016. Revenues are the highest they've been in the past five years; in part due to charging at Arthur Street. Received a few complaints about charging launch ramp fee at Arthur Street.

UNFINISHED BUSINESS

- *Parking Ordinance* – Nothing to report.

- *Marketing* – Maralee Cook provided a quote to act as the Facebook Administrator for the Manistee Municipal Marina. Would need to follow the Council Purchasing Policy so two other bids were solicited but not returned. Following discussion *MOTION* by Roger Zielinski, second by Glenn Zaring, to document the solicitation of bids and if the only bid received is from Maralee Cook, to pursue that as the apparent low bid. Voice vote – Motion carried.

- *Catamaran Racing Event* – City Manager Thad Taylor provided a status update on a proposed Catamaran Racing Association of Michigan event in August 2017. This item is on the Parks Commission agenda for this Thursday and if approved, will be on City Council's November 1 agenda. Consensus it is a good event to pursue and good exposure for the community.

NEW BUSINESS

- *2017 Meeting Dates* – Meetings are scheduled on an annual basis for quarterly dates and through the marina season on the third Tuesday at 1:00 p.m. The proposed dates for 2017 are: January 17, April 18, June 20, July 18, August 15 and October 17. *MOTION* by Glenn Zaring, second by Jim Smith, to adopt the 2017 Meeting Calendar as presented. Voice vote – Motion carried.

PUBLIC COMMENTS

- None

OTHER COMMENTS

- Dave Bachman – Thanked Alex Zaccanelli for completing the annual report to Council on behalf of the Harbor Commission.
- Jim Smith – Requested an update on this year's marina fuel sales. (Will be provided via email to the Harbor Commission.)

ADJOURNMENT

Next meeting is scheduled for January 17, 2017 at 1:00 p.m. in the Second Floor Conference Room, City Hall. *MOTION* to adjourn by Jim Smith, second by Glenn Zaring at 1:30 p.m.

Cynthia Lokovich, CAP-OM
Recording Secretary