

## **PERSONNEL COMMITTEE MEETING MINUTES OF MARCH 14, 2017**

A meeting of the Manistee City Council Personnel Committee was held on Tuesday, March 14, 2017 at 4:30 p.m. in the Executive Board Room, City Hall, 70 Maple Street, Manistee MI 49660.

MEMBERS PRESENT: Roger Zielinski, Robert Goodspeed, Mark Wittlieff

MEMBERS ABSENT: None

OTHERS PRESENT: City Manager Thad Taylor

**Finance Director.** City Manager outlined the process he followed for the reclassification of Finance Director Ed Bradford from paygrade 7, step 9 to paygrade 8, step 8; an increase of \$1,655 (approximately 1.9%). This recommendation will be included in the 2017-2018 Budget and will take effect July 1, 2017 if the Council approves the budget as submitted.

**Discussion on Planning & Zoning Administrator.** City Manager outlined the process he followed for the reclassification of the Planning and Zoning Administrator from paygrade 5, step 5 to paygrade 6, step 2; an increase of \$2,154 (approximately 3.7%). This reclassification will move Denise Blakeslee to department director status. This recommendation will be included in the 2017-2018 Budget and will take effect July 1, 2017 if the Council approves the budget as submitted.

Members asked if both positions will also be given an across the board wage increase if one is proposed for other supervisory and nonunion staff. City Manager Taylor responded that this is the normal practice and would be in addition to the proposed increases.

**Discussion on Public Safety Director Position.** City Manager has reached a tentative wage and benefit agreement with Mr. Timothy Kozal for the Public Safety Director position. The tentative agreement was reviewed. Mr. Kozal will be placed at paygrade 8, step 5 upon employment and will remain at this wage through June 30, 2018. City Council will be asked to approve the City Manager's appointment on March 20, 2017.

**Discussion on Purpose of the Personnel Committee.** Discussed the purpose of the Personnel Committee. In the past meetings of the Personnel Committee were held in closed session for the purpose of gathering feedback and support from the committee members on union contract negotiations and other personnel related issues. Council committee meetings are now posted and open to the public which negates the effectiveness of this committee. Members were asked to think about the role of this committee, its purpose, and if this committee should continue into the future.

Meeting adjourned at approximately 5:10 p.m.

Cynthia J. Lokovich, CAP-OM  
Executive Secretary