

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF DECEMBER 11, 2012**

The Manistee City Council met in a work session on Tuesday, December 11, 2012 at 7:00 p.m., Council Chambers, City Hall, 70 Maple Street, Manistee MI 49660.

MEMBERS PRESENT: Colleen Kenny, Catherine Zaring, Beth Adams, Bob Hornkohl, Ilona Haydon, Eric Gustad

MEMBERS ABSENT: Sid Scrimger

OTHERS PRESENT: Department Directors, Accounts Payable/Utility Billing Clerk, Media and Public

Discussion on Water Policies and Road Breakage. Finance Director Ed Bradford, Accounts Receivable/Utility Billing Clerk Heather Pefley, and DPW Director Jack Garber made a presentation on various water policies and road breakage and discussed the following:

Water Escrow Deposit Policy - Reviewed current policy/state law; amount of deposit, establish deposit in the annual budget, requirements/eligibility to participate in the program.

Shut Off/Delinquency Policy - Reviewed current ordinance/policy and suggested changes.

Discussed the presentation with Council. Council recommends that staff draft new ordinances for both utilities and road breakage to amend sections and present it to the Council Ordinance Committee.

Discussion on Personal Property Tax Legislation. Finance Director Ed Bradford went over the personal property tax legislation and possible loss of revenue.

2012 Capital Project Update. City Manager Mitch Deisch presented updates on the Maple Street Bridge, First Street overlook parking, Fish Cleaning Station, First Street shelter, SSES Project, Interceptor sewer cleaning, and the Small Urban Grant application for Kosciusko. Discussion was held on several of the projects. Regular updates will be made to Council throughout the construction season during work sessions.

Discussion on Planning Commission / ZBA Vacancies. Community Development Director Jon Rose requested language changes in the ordinances covering the Planning Commission and the Zoning Board of Appeals. They are minor changes and would like to bring them to full Council instead of the Council Ordinance Committee. Changes are in compliance with State law.

Adjourned at 8:50 p.m.

Respectfully submitted,



Mitch Deisch, City Manager

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