

**HARBOR COMMISSION MINUTES
MEETING OF JANUARY 16, 2018**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, January 16, 2018 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660. The meeting was called to order by the Chair.

| Roll Call | Present | Excused Absence | Unexcused Absence |
|------------------------------|----------------|------------------------|--------------------------|
| Commissioner Fritz Boehm | ✓ | | |
| Commissioner Ty Cook | | | ✓ |
| Commissioner Tim Kozal | ✓ | | |
| Commissioner Jim Smith | ✓ | | |
| Commissioner Alex Zaccanelli | ✓ | | |
| Commissioner Glenn Zaring | ✓ | | |
| Commissioner Roger Zielinski | ✓ | | |
| City Manager Thad Taylor | ✓ | | |

OTHERS PRESENT: None

APPROVAL OF AGENDA

MOTION by Roger Zielinski, second by Fritz Boehm, to approve the agenda as submitted. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS None

ELECTION OF OFFICERS

As required in the bylaws, the election of officers shall occur at the first meeting of each calendar year and officers shall take office upon selection and shall hold office for a term of one year.

For the position of Chair:

Jim Smith nominated Ty Cook

There being no further nominations, all voted in favor of Ty Cook as Chair.

For the position of Vice-Chair:

Alex Zaccanelli nominated Fritz Boehm (declined)

Fritz Boehm nominated Alex Zaccanelli

There being no further nominations, all voted in favor of Alex Zaccanelli as Vice-Chair.

APPROVAL OF MINUTES

MOTION by Roger Zielinski, second by Jim Smith, to approve the minutes for the October 17, 2017 meeting as presented. Voice vote - Motion carried.

MOTION by Roger Zielinski, second by Jim Smith, to approve the minutes for the December 5, 2017 meeting as presented. Voice vote - Motion carried.

STAFF REPORTS

Harbormaster. Funds are available to repair the gas dock; planning for spring construction by Swidorski. Waterways grants require a 50% match and there are no funds available to apply for grants. The annual HVAC inspection of the marina facility was completed.

Zielinski asked if there would be any cost savings if the City leased out the marina operations. City Manager noted there is generally no cost savings.

Zaring asked if there was an opportunity to apply for Local Revenue Sharing Board grant funds. Zielinski advised that this would be an application under other funds and there are no funds available for other grants.

City Manager. Nothing to report.

UNFINISHED BUSINESS

- Legal Opinion on Patio Use. Tim Kozal spoke verbally with the City Attorney and received the opinion that there are no issues to post a sponsorship. City Attorney also had no issues to close off the patio to marina users only but does not recommend it. *MOTION* by Fritz Boehm, second by Roger Zielinski to move this item forward for Council consideration and approval of the Marina Patio Sponsorship project. Voice vote – Motion carried.

NEW BUSINESS

- Annual Review of Bylaws. *MOTION* by Roger Zielinski, second by Glenn Zaring, to accept the bylaws as presented; no changes are required. Voice vote – Motion carried.
- Annual Review of Strategic Plan. *MOTION* by Roger Zielinski, second by Glenn Zaring to continue with the current plan. Voice vote – Motion carried.
- Annual Review of Member Roster. *MOTION* by Fritz Boehm, second by Roger Zielinski to approve the roster as updated. Voice vote – Motion carried.

PUBLIC COMMENTS None

OTHER COMMENTS

- Roger Zielinski and Jim Smith updated the commission on the fisheries meeting held in Ludington last weekend. Discussion on fish planting/stocking. State continues their Great Lakes research.

ADJOURNMENT

Next meeting is scheduled for April 17, 2018 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by Roger Zielinski, second by Fritz Boehm at 1:30 p.m.

Cynthia Lokovich, CAP-OM
Recording Secretary