

HARBOR COMMISSION MINUTES MEETING OF JULY 17, 2018

A meeting of the Manistee Harbor Commission was held on Tuesday, July 17, 2018 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660. The meeting was called to order by the Chair.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Fritz Boehm	✓		
Commissioner Ty Cook	✓		
Commissioner Tim Kozal	✓		
Commissioner Jim Smith	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner Glenn Zaring		✓	
Commissioner Roger Zielinski	✓		
City Manager Thad Taylor		✓	

OTHERS PRESENT: None

Tim Kozal arrived at 1:09 p.m.

APPROVAL OF AGENDA

MOTION by Roger Zielinski, second by Fritz Boehm, to approve the agenda as submitted. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

- None

APPROVAL OF MINUTES

MOTION by Roger Zielinski, second by Fritz Boehm, to approve the minutes for the June 19, 2018 meeting. Voice vote - Motion carried.

UNFINISHED BUSINESS

Marina Patio Area. Project hinges on insurance coverage of dock repairs.

- Design Committee – No report.
- Finance Committee – No report.

Day Dock / Guest Dock Program. No discussion.

STAFF REPORTS

Harbormaster. Staff will meet with the insurance adjustor/consultant tomorrow morning who will provide a program that will help track lost revenue since the seiche event. While revenue looks similar to last year at this point, it's because of advance bookings. The marina had to turn away 28 boats last week; this would have been significant revenue for the marina. Staff hopes that the insurance adjustor will give the go ahead to solicit bids for dock repairs. The gas dock kiosk repairs have been completed and were covered by insurance.

Two Community Foundation grants were submitted last week. If received, the marina grant would be used as a match to a Waterways Commission grant application next spring.

Reviewed and discussed marina budget for 2018-2019. The marina will have to live within the budget as approved by Council. If a line item exceeds the budgeted amount, funds from other line items must cover them. If the marina exceeds budgeted funds, the City Council would have to be approached to cover with additional funds from the general fund. Ty Cook would like to see the marina fund cover the cost of excavation and approach concrete for the patio project this fall. Mr. Kozal will meet with Jeff Mikula of the DPW to see if they can assist with labor for this project if the marina funds the cost of supplies.

Marina currently has four employees but he might hire one more to cover an employee when they leave in mid-August. A raise for the marina manager was approved in this year's budget.

Distributed copies of excerpts from the State's 2018 CAMIS Boater Survey. Out of 60 respondents, only 2 said they would not recommend our facility. Most common complaint was the condition of the docks. Respondents are not identified on the state's survey so contact is not possible.

Marina visitor dislocated her knee while exiting their boat – no fault of the marina facility. Broadside dockage needs to have two additional water lines installed. Kozal has requested additional walk-throughs by police officers due to an increase of vandalism in the area.

City Manager. Launch ramp revenue report distributed and reviewed.

NEW BUSINESS

- None.

PUBLIC COMMENTS

- None.

OTHER COMMENTS

- Tim Kozal – Boat ramp auto-attendant needs to be cleaned, paper sticking with all this humidity. Reminder of 100 foot luxury yacht that will dock at the marina broadside September 1. Golf cruise ship planned for 2020 but will dock at Seng's Marina.

ADJOURNMENT

Next meeting is scheduled for August 21, 2018 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by Fritz Boehm, second by Jim Smith at 1:40 p.m.

Cynthia Lokovich, CAP, OM
Recording Secretary