
PROCEEDINGS OF THE MANISTEE CITY COUNCIL -OCTOBER 16, 2018

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, October 16, 2018 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, James Grabowski, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Tim Kozal, and City Engineer – Shawn Middleton

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None.

CONSENT AGENDA.

- Minutes - October 2, 2018 - Regular Meeting
- October 9, 2018 - Work Session
- Financial Reports
 - Payroll September 2018
 - Invoices September 2018
- Notification Regarding Next Work Session – November 27, 2018
A discussion will be conducted on dogs in city parks; and such business as may come before Council.

MOTION by Zielinski, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Smith, Goodspeed, Grabowski, and Pontiac

NAYS: None

CONSIDERATION OF CLOSING MERS DIVISION 01-NONUNION TO NEW HIRES, REHIRES, AND TRANSFERS.

Council consensus at the September 11, 2018 work session was to close the MERS Division 01-Nonunion to new hires, rehires, and transfers. In order to implement this change, Council must approve making this request of MERS through the submission of a defined benefit plan closed division form.

MOTION by Zielinski, second by Cooper to close the MERS Division 01-Nonunion to new hires, rehires, and transfers; and authorize the Mayor to execute the necessary MERS paperwork. Discussion followed.

With a roll call vote this motion passed, 6-1.

AYES: Cooper, Beaton, Zielinski, Smith, Grabowski, and Pontiac

NAYS: Goodspeed

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CONSIDERATION OF IMPLEMENTING ICMA DEFINED CONTRIBUTION PLAN FOR NEW NONUNION AND DEPARTMENT HEAD HIRES EFFECTIVE NOVEMBER 1, 2018.

Council consensus at the September 11, 2018 work session was to close the MERS Defined Benefit Division 01 – Nonunion to new hires, rehires, and transfers. This MERS plan will be replaced by an ICMA defined contribution plan utilizing our existing 457 Deferred Compensation plan. The City will contribute a base 3% regardless of employee contribution, match dollar for dollar up to an additional 7% and cap the maximum City contribution at 10%.

MOTION by Beaton, second by Zielinski to authorize the implementation of an ICMA defined contribution plan for new, nonunion and department head hires, utilizing our existing 457 Deferred Compensation plan; and further authorize the Chief Financial Officer to execute the necessary ICMA paperwork.

With a roll call vote this motion passed, 6-1.

AYES: Cooper, Beaton, Zielinski, Smith, Grabowski, and Pontiac
NAYS: Goodspeed

CONSIDERATION OF AUTHORIZING A METRO ACT RIGHT-OF-WAY PERMIT EXTENSION FOR AT&T.

AT&T currently has a right-of-way telecommunications permit with the City of Manistee. This permit will expire on June 30, 2019. They are requesting an extension of this permit with a term ending June 30, 2024. These permits bring in an estimate of \$27,000 in revenue to the Street Improvement Fund.

MOTION by Zielinski, second by Cooper to authorize the Mayor to sign the METRO Act Right-of-Way Extension with AT&T.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Smith, Goodspeed, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF A SIX-YEAR INSTALLMENT PURCHASE CONTRACT WITH CHEMICAL BANK AND JACK DOHENY COMPANIES TO FINANCE THE PURCHASE OF A VACTOR.

On April 3, 2018 City Council approved the purchase of a vactor truck in the amount of \$403,653. When approved, it was anticipated that financing arrangements would have to be made at a later date. The vactor has been delivered to the City and now needs to be paid for. Staff competitively bid the financing arrangements and recommends the low bidder Chemical Bank to provide the financing. The City Attorney has prepared the necessary documents.

MOTION by Zielinski, second by Grabowski to adopt a resolution to enter into a six-year installment purchase contract with Chemical Bank and Jack Doheny Companies to finance the purchase of a vactor; and further authorize the Chief Financial Officer to execute any needed documents.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Smith, Goodspeed, Grabowski, and Pontiac
NAYS: None

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CONSIDERATION OF A FOUR-YEAR INSTALLMENT PURCHASE CONTRACT WITH CHEMICAL BANK AND AIS CONSTRUCTION EQUIPMENT TO FINANCE THE PURCHASE OF A LOADER.

On August 8, 2018 Council approved the purchase of a loader in the amount of \$180,675 after trade-in. when approved, it was anticipated that financing arrangements would have to be made at a later date. The wheel loader is expected to be ready for delivery soon and will need to be paid for. Staff competitively bid the financing arrangements and recommends the low bidder Chemical Bank to provide the financing. The City Attorney has prepared the necessary documents.

MOTION by Zielinski, second by Goodspeed to adopt a resolution to enter into a four-year installment purchase contract with Chemical Bank and AIS Construction equipment to finance the purchase of a loader; and further authorize the Chief Financial Officer to execute any needed documents.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Smith, Goodspeed, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF AN APPLICATION TO THE 2018 FEMA ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM.

The Manistee Fire Department has a 70 foot aerial ladder that is twenty-one years old. The City's Capital Improvement Plan has listed the 1997 aerial as a capital project. In an effort to maximize leverage on projected costs the Manistee Fire Department will be preparing a grant application through the 2018 FEMA Assistance to Firefighters Grant program for the purchase of a new 107 foot aerial fire truck. The truck is estimated to cost approximately \$950,000.

MOTION by Goodspeed, second by Cooper to approve the application for a new aerial ladder truck through the 2018 FEMA Assistance to Firefighters Grant program. Discussed additional information on the grant including costs to the City, discussions with other municipalities, labor/service on current vehicle, and many benefits the new aerial truck would provide.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Smith, Goodspeed, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Compensation Commission, Harbor Commission, Historic District Commission, Oil and Gas Investment Board, PEG Commission, Planning Commission, and the Zoning Board of Appeals.

Mayoral appointments require a motion, second, and Council voted support. Nominations for Council appointments do not require a second. After all nominations are made, Council votes on the nominees until one nominee receives majority support.

The following applications have been received:

*Incumbent

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HARBOR COMMISSION. One vacancy, term ending 10/31/21. Two members can be non-residents but must own real estate or a business or profession having a licensed business location in the City; Council appointment.

Tom Swedenborg, 562 First Street

Zielinski nominated Tom Swedenborg, 562 First Street, to the Harbor Commission for a term ending 10/31/21.

With a roll call vote this nomination passed unanimously.

AYES: Cooper, Beaton, Zielinski, Smith, Goodspeed, Grabowski, and Pontiac

NAYS: None

PEG COMMISSION. Three vacancies, one term ending 12/31/18, one term ending 12/31/19 and one term ending 12/31/20. Applicants must be Manistee County residents; Council appointment.

Shelly Memberto, 347 Second Street

Zielinski nominated Shelly Memberto, 347 Second Street to the PEG Commission for a term ending 12/31/20.

With a roll call vote this nomination passed unanimously.

AYES: Cooper, Beaton, Zielinski, Smith, Goodspeed, Grabowski, and Pontiac

NAYS: None

A REPORT FROM THE RAMSDELL REGIONAL CENTER FOR THE ARTS.

Ms. Sarah Helge and Mr. Xavier Verna reported on the activities of the Ramsdell Regional Center for the Arts and responded to any questions the Council had regarding their activities.

CITIZEN COMMENT.

None.

OFFICIALS AND STAFF.

Middleton responded to a request for update; a lot going on with CSO; had meeting with Rural Development discussed funding for next fiscal year; similar funding levels will be coming in 2019.

COUNCILMEMBERS.

Beaton wished everyone a safe Halloween.

Grabowski referenced a letter received by Council and asked Kozal if he had received any complaints on the area across from Save A Lot.

Smith handed out employee birthday cards; relayed a request for a four-way stop at Washington Street and

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Memorial Drive during the rerouting of traffic for detour; thanked RRCA for their presentation; gave a reminder for the Boos Brews and Brats event.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 7:51 p.m.

Heather Pefley CMC / CMMC, MiCPT
City Clerk