

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL –ORGANIZATIONAL MEETING
NOVEMBER 13, 2018**

The Organizational Meeting of the Manistee City Council was called to order by City Clerk Heather Pefley on Tuesday, November 13, 2018 at 7:30 p.m. in the City Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

ORGANIZATIONAL MEETING OF THE CITY COUNCIL.

In accordance with Section 2-13 of the Charter of the City of Manistee, "the City Council shall meet at 7:30 p.m. on the Tuesday night following the completion of the official canvas at which time the members shall be sworn and assume the duties of their office. "

At the regular election of Tuesday, November 6, 2018 Councilmembers were elected to seats on the Manistee City Council. Members include:

<u>DISTRICT</u>	<u>COUNCILMEMBER</u>	<u>TERM</u>
First District	Dale R. Cooper, Jr.	Two Years
Third District	Roger L. Zielinski	Two Years
Fifth District	Michael Szymanski	Two Years
Seventh District	Erin Martin Pontiac	Two Years

Pefley administered the oath of office to Dale R. Cooper, Jr., Roger L. Zielinski, Michael Szymanski, and Erin Martin Pontiac as members of the Manistee City Council.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, Michael Szymanski, James Grabowski, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, and City Engineer – Shawn Middleton.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Mark Wittlieff, 363 Tenth Street – congratulated Councilmembers and is looking forward to great leadership.

ELECTION OF THE MAYOR FOR THE CITY OF MANISTEE.

At the Organizational Meeting of the City Council held on this date the Council elects from its membership a Mayor and a Mayor Pro-Tem. The Mayor and Mayor Pro-Tem are elected for a one year term. Under Section 2-4 of the Charter "the Council shall elect a Mayor by a majority vote of its members." This provision of the Charter requires four affirmative votes to elect the Mayor, a majority of the Council, regardless of the attendance at the Organizational Meeting. Sections 2-4 and 2-13 of the Charter require that the Mayor be elected at the Organizational Meeting. The voting procedures should continue until a candidate receives four affirmative votes.

Pefley asked for nominations to elect a Mayor for the City of Manistee. Cooper nominated Zielinski; Szymanski nominated Beaton; Beaton nominated Goodspeed. No other nominations were received.

A roll call vote was taken as follows:

Zielinski: Cooper, Zielinski, Grabowski, and Pontiac (4)

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Beaton: Beaton, Goodspeed, and Szymanski (3)

Councilmember Zielinski was elected Mayor. Mayor Zielinski assumed the Chair at this time.

ELECTION OF A MAYOR PRO-TEM FOR THE CITY OF MANISTEE.

The same provisions identified in the Charter for the Mayor apply for the Mayor Pro-Tem. The Mayor Pro-Tem serves as the Mayor in the Mayor's absence.

Mayor Zielinski opened the floor for nominations to elect a Mayor Pro-Tem for the City of Manistee. Goodspeed nominated Beaton; Cooper nominated Grabowski; Beaton nominated Szymanski. No other nominations were received.

A roll call vote was taken as follows:

Beaton: Goodspeed, Szymanski, and Pontiac (3)
Grabowski: Cooper, Zielinski, and Grabowski (3)
Szymanski: Beaton (1)

A roll call vote was taken as follows:

Beaton: Beaton, Goodspeed, Szymanski, and Pontiac (4)
Grabowski: Cooper, Zielinski, and Grabowski (3)

Councilmember Beaton was elected Mayor Pro-Tem.

REVIEW OF CITY COUNCIL GUIDELINES.

Under the adopted City Council Guidelines, the Guidelines are reviewed at the Organizational Meeting of the City Council. While the Guidelines may be amended at any time during the year, the Organizational Meeting is the traditional opportunity to review the operating procedures of the Council.

MOTION by Szymanski, second by Beaton to accept the current City Council Guidelines.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF ESTABLISHING REGULAR MEETINGS FOR 2019.

In accordance with Section 2-13 of the Charter, the City Council “shall meet in public session at least twice each month at such times as may be prescribed by the rules....” the City Council Guidelines reviewed during the previous agenda item indicate that regular meetings shall be held on the first and third Tuesdays of each month beginning at 7:00 p.m. with work sessions conducted on the second Tuesday of each month beginning at 7:00 p.m. This results in the attached schedule for regular meetings and work sessions throughout the year 2019, with exceptions made for known election dates, Michigan Municipal League conferences, and holidays.

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MOTION by Szymanski, second by Beaton to adopt the attached schedule for regular meetings and work sessions for the year 2019.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski, and Pontiac

NAYS: None

CITIZEN COMMENT.

Mark Wittlieff, 363 Tenth Street – thanked Jim Smith for his years of service on City Council; would like to see a proclamation for the MHS and Onekama high school football teams; both teams had undefeated seasons.

OFFICIALS AND STAFF.

Mikula stated that leaf pick up will continue through the month of November and will wrap up the first week of December; gave a reminder that alternate parking is in effect for the removal of leaves and snow.

COUNCILMEMBERS.

Councilmembers welcomed Szymanski as a new Councilmember, congratulated Cooper, Zielinski and Pontiac on another term, congratulated Zielinski and Beaton on their election as Mayor and Mayor Pro-Tem and look forward to working together in the next year.

Szymanski thanked everyone who supported him in the election.

Zielinski stated he is honored to serve as Mayor and will do his best for the people of Manistee.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Szymanski. Meeting adjourned at 7:52p.m.

Heather Pefley CMC / CMMC, MiCPT
City Clerk