

**HARBOR COMMISSION MINUTES
MEETING OF OCTOBER 16, 2018**

A meeting of the Manistee Harbor Commission was held on Tuesday, October 16, 2018 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660. The meeting was called to order by the Chair.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Fritz Boehm	✓		
Commissioner Ty Cook	✓		
Commissioner Tim Kozal	✓		
Commissioner Jim Smith	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner Glenn Zaring	✓		
Commissioner Roger Zielinski	✓		
City Manager Thad Taylor	✓		

OTHERS PRESENT: None

APPROVAL OF AGENDA

MOTION by Roger Zielinski, second by Jim Smith, to approve the agenda as submitted. Voice vote - motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

- None

APPROVAL OF MINUTES

MOTION by Roger Zielinski, second by Jim Smith, to approve the minutes for the July 17, 2018 and the August 21, 2018 meetings as presented. Voice vote - motion carried.

UNFINISHED BUSINESS

Marina Patio Area. No discussion.

- Design Committee – No report.
- Finance Committee – No report.

Day Dock / Guest Dock Program. No discussion.

STAFF REPORTS

Harbormaster. Presented timeline for Riverwalk and Marina dock repairs; marina facilities will be ready prior to May 15 for the 2019 season. City was not awarded a grant from the Community Foundation as a match to a Waterways grant application to update the remaining docks. The Foundation encouraged the City to reapply in the next round. Seiche repairs are covered by insurance; there will be no out-of-pocket costs for the City. Gathering data to prepare the season’s loss report for insurance coverage. Marina had to turn away a significant number of

boaters this season. Only nine of the ten seasonal docks were occupied this year. Discussed the current number of seasonal docks, fuel sales and costs, staffing concerns for next year, and launch ramp compliance/tickets written.

Chair – Annual Report to City Council. Worked with Tim Kozal to prepare the annual report to Council for the Harbor Commission. Discussed the number of occupied slip days (trend line is down from previous years), fishing decline, number of seasonal docks, transient rates, and that the number of followers on Facebook has doubled since Maralee Cook started posting and sharing.

Following discussion *MOTION* was made by Glenn Zaring, second by Fritz Boehm, to increase the number of seasonal slips to 18; contingent upon DNR approval. Voice vote - motion carried.

City Manager. Launch ramp revenue report distributed and reviewed. We have not received final season numbers from the finance department as of this date but it compares favorably to the previous couple of years.

Discussed the loss of revenue to the marina due to the seiche event. The insurance claim settlement will be paid to the Marina fund, and not the General Fund.

NEW BUSINESS

- Set meeting dates for 2019 – *MOTION* by Roger Zielinski, second by Glenn Zaring to accept the 2019 meeting dates as presented. Voice vote – motion carried.

PUBLIC COMMENTS

- None.

OTHER COMMENTS

- Ty Cook – Would like to review the action items in the Harbor Commission’s strategic plan. The annual review is scheduled for January. Asked members to review for possible actions and ways to address remaining items.
- Ty Cook – Believes that the City could find funds to do the patio project when they used the same amount of concrete to pour pads underneath the ballfield bleachers.
- Roger Zielinski – A representative from Republic Waste thought that they would be willing to make a donation toward the patio project. Finance Committee members were asked to approach Republic Waste for a donation commitment.

ADJOURNMENT

Next meeting is scheduled for January 15, 2019 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn at the Call of the Chair at 1:45 p.m.

Cynthia Lokovich, CAP-OM
Recording Secretary