

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF APRIL 16, 2019**

The Manistee City Council met in a work session on Tuesday, April 16, 2019 at 7:47 pm, following the regular City Council meeting, Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, Michael Szymanski, James Grabowski and Erin Pontiac

MEMBERS ABSENT:

ALSO PRESENT: City Manager, Department Directors, and Public

DISCUSSION ON FISCAL YEAR 2019-2020 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET – DDA Interim Director Tom Kaminski and several DDA Board members presented the proposed DDA Budget. Revenue items included: TIF, Committee revenue and Event revenue (Spark, Hops & Props and Sleighbell) along with fund balance usage. Expense items presented included: Payroll and possible contracted services, streetscape bond, audit, accounting, bank fees, legal fees, hanging baskets, City contract, landscaping, annual City fee, holiday decorations, maintenance, Riverwalk maintenance, façade grant, property acquisition and promotion committee.

DDA board members reported that they are in the process of interviewing applicants for a 30 hour per week administrative position but have not determined the complete staffing formulation as of yet. The DDA Board is currently working on their future economic development plan.

Discussion included the annual payment to the City of Manistee. Both the DDA Board and City Staff are satisfied with the proposed amount of \$22,000 but agreed that going forward it would be helpful to have a formula with an escalator in place.

Consensus: City Councilmembers were satisfied with the proposed 2019/2020 DDA Budget and proposed 2019/2020 City of Manistee Budget and directed staff to cancel the budget Work Sessions scheduled for 4/23/19 and 4/30/19.

Adjourned at approximately 8:35 pm.

Respectfully submitted,

Lora Y Laurain
Deputy Clerk