

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – February 21, 2012

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, February 21, 2012 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Sid Scrimger, Robert Hornkohl, Ilona Haydon, Catherine Zaring, and Beth Adams.

ABSENT: Alan Marshall.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jack Garber, Finance Director – Ed Bradford, and Public Safety Director – Dave Bachman.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

none received

CONSENT AGENDA.

- Minutes
 - February 7, 2012 - Regular Meeting
 - February 14, 2012 - Work Session
- Payroll
 - Jan. 23 – Feb 5, 2012 - \$ 104,245.55
 - Feb. 6 – 19, 2012 - \$ 99,388.08
- Monthly Bills
 - January 11, 2012 - \$1,049,475.56
 - January 25, 2012 - \$ 487,572.67
- Notification Regarding Next Work Session – March 13, 2012

A discussion will be conducted on an animal ordinance, the DPW White Paper will be presented; and such business as may come before the Council.
- Consideration of Annual Walk for Warmth.

FiveCAP, Inc. of Manistee County is requesting permission to hold their annual Walk for Warmth. This is a national effort to help raise funds on the county level for heating assistance. All funds collected in Manistee will be used for families in Manistee County. They are proposing to hold this event on Saturday, February 25, 2012.

MOTION by Hornkohl, second by Zaring to approve the Consent Agenda as presented. Questions were asked on the monthly bills reports.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams

NAYS: None

CONSIDERATION OF LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for 2012 Cycle I applications is Friday, March 2, 2012. City Staff has prepared grant applications for submission to the LRSB. Grant applications were received for: Police – Additional Care Trak Systems; Fire – Thermal Imaging Camera; Douglas Park Playground Equipment; Rietz Park Ball Diamond Improvements; and Museum – Computer & Software Equipment.

MOTION by Hornkohl, second by Zaring to authorize the submission of grant applications to the Local Revenue Sharing Board for the first cycle in 2012. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams

NAYS: None

CONSIDERATION OF AMENDING COUNCIL POLICY 13 TO INCLUDE PROVISIONS RELATING TO THE MANAGEMENT OF FEDERAL GRANTS.

The City Brownfield Authority has two Brownfield Site Assessment grants from the USEPA. A recent limited scope compliance audit conducted by the EPA discovered some procedural issues relating to procurement. The City's response to the audit indicated that these issues would be addressed by amending the purchasing policy to include the required language and make the policy applicable to the Brownfield Redevelopment Authority. The policy has been revised per the audit recommendation.

MOTION by Haydon, second by Hornkohl to amend Council Policy 13 – Purchasing Policy to include provisions relating to the management of federal grants.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams

NAYS: None

CONSIDERATION OF APPLICATIONS TO BOARD AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Compensation Commission, Historic District Commission and the PEG Commission. The following applications have been received:

BROWNFIELD REDEVELOPMENT AUTHORITY – Two vacancies, terms ending 6/30/13, Mayoral appointment.

Jeffrey Stege, 286 Fourth Avenue

COMPENSATION COMMISSION – Two vacancies, terms ending 9/30/14 and 9/30/15, Mayoral appointment.

none received

HISTORIC DISTRICT COMMISSION – Four vacancies, one terms ending 2/28/14 and three terms ending 2/28/15, Council appointment.

T. Eftaxiadis, 817 Cherry Street*
Mary (Teena) Kracht, 403 First Street*
Jeremy Loveless, 170 Quincy Street

PEG COMMISSION – One vacancy, term ending 12/31/12, Council appointment.

none received

*Incumbent

Mayor Kenny recommended appointing Mr. Jeffrey Stege - 286 Fourth Avenue, to the Brownfield Redevelopment Authority for a term ending 6/30/13. MOTION by Haydon, second by Zaring to support the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams
NAYS: None

MOTION by Hornkohl, second by Haydon to appoint Mr. T. Eftaxiadis - 817 Cherry Street (term ending 2/28/15), Ms. Mary Kracht – 403 First Street (term 2/28/15), and Mr. Jeremy Loveless – 170 Quincy Street (term ending 2/28/14) to the Historic District Commission.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Scrimger, Hornkohl, Haydon, Zaring, Adams
NAYS: None

A REPORT FROM THE DEPARTMENT OF PUBLIC SAFETY.

Chief David Bachman reported on the activities of the Public Safety Department and responded to questions the Council had regarding their activities. He also asked for Council's guidance on what should be done with the 1949 Mack fire truck. Council instructed him to continue looking for 3-6 months for an interested party to sell or donate the truck to.

CITIZEN COMMENT.

Reggie Asplet, 294 First Avenue, requested that the flag pole in front of City Hall be lighted at night. Currently the police department raises and lowers the flag daily.

Steve Wall, 314 Oak Street, reviewed his qualifications as a registered parliamentarian; made reference to his comments at the last Council meeting regarding the minutes from 1/17/12; clarified the 'nomination' or 'appointment' of a potential board and commission members; felt that Mr. LaFave's application was mishandled; and recommended that Council move to a nomination election process.

OFFICIALS AND STAFF.

Wright gave a reminder of the election being held on Tuesday, February 28, 2012 and urged everyone to go vote.

COUNCILMEMBERS.

Scrimger received a phone call regarding a group of birch trees at the SW corner of Man Made Lake that have been lopped off; asked if there was an update on who did this.

Adams asked if it would be expensive to put a light on the flag pole in front of City Hall instead of having police officers take it up and down.

CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION.

City Manager Mitch Deisch has requested an Executive Session this evening as permitted by the Open Meetings Act, Section 8 (a) for the City Manager's six month evaluation.

Adjourned into Executive Session. Time: 8:11 p.m. Councilmember Haydon left the meeting at this time.

MOTION by Hornkohl, second by Zaring to return to Regular Session

With a roll call vote this motion passed unanimously. Time: 9:26 p.m.

AYES: Kenny, Scrimger, Hornkohl, Zaring, Adams

NAYS: None

ADJOURN.

MOTION to adjourn was made by Adams, second by Hornkohl. Meeting adjourned at 9:27 p.m.

Michelle Wright CMC/CPFA, MiCPT
City Clerk/Deputy Treasurer