

**HARBOR COMMISSION MINUTES
MEETING OF JUNE 18, 2019**

A meeting of the Manistee Harbor Commission was called to order by the Vice-Chair on Tuesday, June 18, 2019 at 1:00 p.m. in the Boater’s Lounge, Manistee Municipal Marina, 480 River Street, Manistee MI 49660.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Fritz Boehm	✓		
Commissioner Ty Cook	✓		
Commissioner Tim Kozal	✓		
Commissioner Tom Swedenborg		✓	
Commissioner Tracey Lindeman	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner - <i>Vacancy</i>	---	---	---
City Manager Thad Taylor	✓		

OTHERS PRESENT: Roger Zielinski

APPROVAL OF AGENDA

MOTION by Ty Cook, second by Tracey Lindeman, to approve the agenda as submitted. Voice vote - motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

- None

APPROVAL OF MINUTES

MOTION by Tim Kozal, second by Tracey Lindeman, to approve the minutes for April 16, 2019 as presented. Voice vote - motion carried.

Alex Zaccanelli arrived at 1:07 p.m.

UNFINISHED BUSINESS

Marina Dock Repairs. Substantial completion of the project, small punch list items left to complete. Braces were installed to stabilize pilings. Welds still need painting. The contractor has removed their barge from the water. Project timeline did not adversely impact marina operations.

Riverbank Erosion. Spicer Group is working to identify immediate needs and long range options. Contacted the U.S. Army Corps of Engineers regarding their previous wave study. Could be a significant financial burden on the City. High water issues also affecting Arthur Street launch ramp and the City’s final SSO. The inflow of water at the SSO is the City’s highest concern right now. The Corps anticipates water levels to continue to rise. City Manager is attending a meeting tomorrow at the Ludington City Hall being held by the Michigan Sea Grant regarding high water levels in the Great Lakes.

STAFF REPORTS

Harbormaster.

- Marina Operations – Preparing for the end of this fiscal year. Open space rental income has doubled from the budget estimate. Fuel sales are down and dockage is down more than half. Expenses are also down this year so the budget should be pretty good at the end of June. Last year we had 9 seasonal slips; this year we only have 3 so far. Marina is fully staffed this year. Gas dock kiosk experienced some power issues with high water flooding the conduit underneath the kiosk; this will be moved to above water level. Marina staff will be painting numbers on the docks as time and weather allows. Looking to purchase caps for the pilings either through insurance coverage or under this year's operational budget. There are no funds for marketing this year. Still 3,300 followers on the marina's Facebook page. Seasonal docks should be advertised on the page.
- River Channel No Wake Zone – Manistee River channel was reviewed for no wake zone signs. An additional 12 large and 8 small signs are needed along the channel. No wake zones are enforced by the Sheriff's Department.

City Manager.

- Boat Launch Revenue – Revenue is down, the auto-attendant was out of operation for a few weeks, looking at replacement in the next few years.

NEW BUSINESS

- None.

PUBLIC COMMENTS

- None.

OTHER COMMENTS

- Ty Cook – Great job on the dock replacement, use this as a key to market the marina. Boaters will be impressed. Photos of the new docks were put on Facebook last week.
- Tim Kozal – News Advocate did a nice article on the dock project. Will offer the marina facility to the Tight Lines for Troops committee for next year.

ADJOURNMENT

Next meeting is scheduled for July 16, 2019 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by Tim Kozal, second by Alex Zaccanelli at 1:30 p.m.

Cynthia Lokovich, CAP-OM
Recording Secretary