

HARBOR COMMISSION MINUTES MEETING OF AUGUST 20, 2019

A meeting of the Manistee Harbor Commission was called to order by the Chair on Tuesday, August 20, 2019 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Fritz Boehm	✓		
Commissioner Ty Cook	✓		
Commissioner Tim Kozal	✓		
Commissioner Tom Swedenborg	✓		
Commissioner Tracey Lindeman	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner - <i>Vacancy</i>	---	---	---
City Manager Thad Taylor	✓		

OTHERS PRESENT: None

APPROVAL OF AGENDA

MOTION by Alex Zaccanelli, second by Fritz Boehm, to approve the agenda as submitted. Voice vote - motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS - None

APPROVAL OF MINUTES

MOTION by Fritz Boehm, second by Tracey Lindeman, to approve the minutes for July 16, 2019 as presented. Voice vote - motion carried.

UNFINISHED BUSINESS

Riverbank Erosion. The City's Engineer of Record (Spicer Group) was requested to prepare immediate, short-term, and long-term plans for riverbank erosion. Attempts have been made to schedule a meeting with the Corps of Engineers. Immediate needs have been taken care of, some covered by insurance. Discussed funding for long-term repairs, recent Town Hall meeting in Ludington attended by the City Manager, and other City impacts from high water levels.

No Wake Zone Signs. At tonight's City Council meeting Tim Kozal is requesting that Council take action to authorize the purchase of 20 additional No Wake Zone signs. There are no budgeted funds to cover the \$1,600 cost. Enforcement is by the Manistee County Sheriff's Office but more signs at the harbor entrance and along the river channel should help. Commission members encouraged aggressive enforcement; a few citations could deter future violators.

STAFF REPORTS

Harbormaster – Good month at the marina. Hops & Props in September will help numbers. Pumping lots of fuel. Lost one staff member who is going back to school. Frank Post will fill in part-time and one employee from last year will also fill in. Laura Brennan will be back next year.

Met with insurance adjustor on the estimated \$9,400 in repairs needed following the July 20 storm damage. Spicer will look at ways to prevent water issues in the future. Dock numbers have been painted, piling caps have been installed, dock fenders/bumpers are scheduled to be shipped tomorrow. Lost a couple of piling caps to wind; needs to find a way to better secure them.

Boat launch revenue is down. The auto-attendant was down again for repairs. Back in operation and will now be credit card only. Parking lots are being patrolled for compliance.

Tom Swedenborg acknowledged that the ramps are being cleaned routinely by the DPW but perhaps they can consider scoring the concrete to eliminate the slippery surface.

Discussed seasonal launch ramp rates. These have not been adjusted in several years. Tim Kozal will review other area launches for prices and asked the Harbor Commission to consider increasing the rates in 2020.

MOTION by Alex Zacczanelli, second by Fritz Boehm to recommend to City Council that seasonal launch rates be increased to \$45 in 2020. Voice vote – motion carried.

NEW BUSINESS - None

PUBLIC COMMENTS - None

OTHER COMMENTS

- Tom Swedenborg – Parks Commission takes an annual tour of park facilities. Would Harbor Commission like to do the same? No interest at this time.

ADJOURNMENT

Next meeting is scheduled for October 15, 2019 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by Fritz Boehm, second by Tracey Lindeman at 1:30 p.m.

Cynthia Lokovich, CAP-OM
Recording Secretary