

## HARBOR COMMISSION MINUTES MEETING OF OCTOBER 15, 2019

A meeting of the Manistee Harbor Commission was called to order by the Chair on Tuesday, October 15, 2019 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Fritz Boehm		✓	
Commissioner Ty Cook	✓		
Commissioner Tim Kozal	✓		
Commissioner Tom Swedenborg	✓		
Commissioner Tracey Lindeman	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner - <i>Vacancy</i>	---	---	---
City Manager Thad Taylor		✓	

**OTHERS PRESENT:** Roger Zielinski

### **APPROVAL OF AGENDA**

*MOTION* by Tim Kozal, second by Alex Zaccanelli, to approve the agenda as submitted. Voice vote - motion carried.

**PUBLIC COMMENTS ON AGENDA ITEMS** - None

### **APPROVAL OF MINUTES**

*MOTION* by Tim Kozal, second by Tracey Lindeman, to approve the minutes for August 20, 2019 as presented. Voice vote - motion carried.

### **UNFINISHED BUSINESS**

*None.*

### **STAFF REPORTS**

***Harbormaster*** –

- Kozal will take recommendation to City Council to increase the seasonal launch ramp rate from \$40 to \$45.
- No wake signs were approved by City Council on August 20, 2019. Signs will be purchased and installed in spring of 2020.
- Marina closed for the season; provided statistical data on occupancy, revenue, and expenses.
- Marina facility storm damage repairs have been completed. Met with Spicer to review

options to prevent future backups into the facility. A plug will be installed in the mechanical room drain.

- Discussed rental income from the open space.
- Provided copies of the Launch Ramp Revenue Report for 2019. Significant decline in revenue.

#### **NEW BUSINESS**

- Discussion on creating Harbor Recreation Plan for grant applications. In order to apply for state grant funds the City must prepare and submit a Harbor Recreation Plan. Staff will work with the Spicer Group, using a plan template, to draft a Five-Year Recreation Plan for the City of Manistee. A draft plan will be brought to the Harbor Commission in January for review and recommendation to City Council.
- As Chair, Tom Swedenborg will provide the annual Report to City Council at the Wednesday, November 6, 2019 meeting. Tom requested a copy of last year's report.

#### **PUBLIC COMMENTS** - None

#### **OTHER COMMENTS**

- Ty Cook – Commented on lake level predictions for 2020 and potential impacts to Marina docks and Riverwalk.
- Tim Kozal – Even with the increase in the number of seasonal docks available, there were only four rented this year. He has been approached by charter boats for seasonal docks which could help increase revenues at the marina.
- Tracey Lindeman – Charter boats usually have early departures which could be noisy for other boaters. Charter boats should be charged more than the seasonal rate to do business out of the marina.
- Ty Cook – Commented on the amount of beach debris caused by shoreline erosion and the erosion occurring near the Bar Lake access.

#### **ADJOURNMENT**

Next meeting is scheduled for January 21, 2020 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

*MOTION* to adjourn by Tracey Lindeman, second by Alex Zaccanelli at 1:22 p.m.

Cynthia Lokovich, CAP OM  
Recording Secretary