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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – AUGUST 18, 2020

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A regular meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Tuesday, August 18, 2020 at 7:00 pm in the Ramsdell Theatre, 101 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipicic, Michael Szymanski, James Grabowski, and Erin Martin-Pontiac

**ABSENT:** None

**ALSO PRESENT:** City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Police Chief – Josh Glass, and City Engineer – Shawn Middleton

### CITIZEN COMMENTS ON AGENDA RELATED ITEMS

Joshua Covert, Attorney for Meds Café / expressed concern with Ordinance 20-07; applauds the City for looking into adding additional Retail Licenses.

Ryan Fitzsimmons, 209 St. Mary's Pkwy – 70 Arthur Street, Meds Café / stated he would be available to answer any questions regarding the letter he sent to Council.

### CONSENT AGENDA

- Minutes
  - August 5, 2020 Regular Meeting
  - August 11, 2020 Work Session
- Financial Reports
  - Payroll July 2020
  - Invoices July 2020
- Consideration of Ordinance 20-07 to extend the duration of a Provisional Permit granted under Chapter 866 and Provisional License granted under Chapter 867 of the City of Manistee, Michigan codified ordinances.
- Consideration of Ordinance 20-08 to amend Ordinance 19-03 of the City of Manistee Ordinances, to provide for a change to Section 1.09 of Ordinance 19-03 regarding the duration of the ordinance, to provide for an effective date, and to repeal all ordinances in conflict herewith.
- Notification Regarding Next Work Session – September 8, 2020, 7:00 pm  
A discussion will be conducted on banning retail pet sales in the City, a presentation of the Gateway Project and a discussion on HAGE Auto EV Charging Options; and such business as may come before Council.
- Consideration of the Munson Healthcare Manistee Hospital to hold a Paint the Town Pink – Bows Only event.

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MOTION by Szymanski, second by Grabowski to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### **CONSIDERATION OF DESIGNATING A VOTING DELEGATE FOR THE MICHIGAN MUNICIPAL LEAGUE ANNUAL MEETING.**

The Annual Convention for the Michigan Municipal League (MML) will be held as an online virtual conference September 29 – October 2, 2020. Pursuant to the provisions of the League Bylaws, we are requested to designate by action of governing body, one official who will be in attendance at the convention as the official representative to cast the vote of the City of Manistee at the annual meeting, and if possible, to designate one other official to serve as an alternate.

MOTION by Cooper, second by Martin-Pontiac to appoint Councilmember Beaton as the voting delegate for the MML Annual Convention.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

MOTION by Martin-Pontiac, second by Beaton to appoint Mayor Zielinski as the alternate voting delegate for the MML Annual Convention.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### **CONSIDERATION OF TWO-YEAR CONTRACT EXTENSION WITH HURON TACKLE COMPANY.**

Huron Tackle Company has been contracted to remove fish waste from the First Street Beach Fish Cleaning Station for many years. The latest two-year agreement expired on July 18, 2019. The agreement allows for two, two-year extensions. Huron Tackle Company has requested a two-year extension and effective July 19, 2019 through July 19, 2021.

MOTION by Cooper, second by Grabowski to approve a two-year contract extension with Huron Tackle Company to remove fish waste from First Street Beach. Discussion included services performed under this agreement and benefits it provides to fisherman and the City.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

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### CONSIDERATION OF PURCHASING PICKUP TRUCKS FOR THE DEPARTMENT OF PUBLIC WORKS.

The Motor Pool Budget includes replacing two DPW pickup trucks. A quote was received from Gorno Ford through their MiDeals contract. The quoted price is \$31,680.00 for each. Total requested purchase is \$63,360.00.

MOTION by Szymanski, second by Martin-Pontiac to approve the purchase of two F250 pickup trucks from Gorno Ford for the total delivered price of \$63,360.00.

Discussion included:

- Budgeted amount for the trucks
- Reason for cost increase
- Need for two pickup trucks
- Requested trucks would be replacements
- Old vehicles will be auctioned off
- Motor Pool expenditures
- Cash purchase

With a roll call vote this motion failed, 3-4.

AYES: Zielinski, Szymanski, and Martin-Pontiac

NAYS: Cooper, Beaton, Cipcic, and Grabowski

### CONSIDERATION OF APPROVING AN EXTENDED GENERATOR MAINTENANCE AGREEMENT WITH GRAHAM ELECTRIC MOTOR SERVICE OF TRAVERSE CITY MICHIGAN TO PERFORM ANNUAL MAINTENANCE ON THE CITY'S SIXTEEN GENERATORS.

A maintenance agreement the City had with Graham Electric Motor Service to perform generator maintenance expired in 2019. The old agreement cost was \$4,619.00 per year to service 15 generators or \$307.93 per unit. The new extended agreement cost \$4,862.00 per year to service 16 generators or \$303.88 per unit. Both agreements have a \$300.00 per generator cost to do a load bank test. Usually, three units are tested per year. The number of units has increased due to adding a generator at Arthur Street Pump Station but the cost per unit has gone down.

MOTION by Beaton, second by Cooper to approve the extension of the Generator Maintenance Agreement with Graham Electric Motor Service for an additional three years.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### CONSIDERATION OF APPROVAL OF A SERVICE AGREEMENT BETWEEN THE DOWNTOWN DEVELOPMENT AUTHORITY AND THE MANISTEE AREA CHAMBER OF COMMERCE THAT ALLOWS THE CHAMBER TO SERVE AS THE DDA EXECUTIVE DIRECTOR.

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The Downtown Development Authority and the Manistee Area Chamber of Commerce have reached an agreement whereby the Chamber will serve as the DDA Executive Director for a three-year term. State law requires that the governing body of the Municipality, in this case the City Council, formally approve the DDA Director service agreement.

MOTION by Szymanski, second by Martin-Pontiac to approve the service agreement between the DDA and Chamber whereby the Chamber will serve as the DDA Executive Director. Discussion followed.

With a roll call vote this motion passed, 6-1.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, and Martin-Pontiac

NAYS: Grabowski

### **CONSIDERATION OF THE LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.**

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for the 2020 Cycle II applications is Friday, September 4, 2020 at 5:00 p.m. City staff has prepared two grant applications for submission to the LRSB. This agenda item will include two separate motions, one for each grant application.

MOTION by Cooper, second by Szymanski to authorize submission of a grant application to the Local Revenue Sharing Board for the Police Department Ballistic Armor Vests with Carriers in the amount of \$9,001.00.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

MOTION by Cooper, second by Martin-Pontiac to authorize submission of a grant application to the Local Revenue Sharing Board for the Fire Department Fire Helmets and Structural Fire Fighting Boots in the amount of \$8,320.00.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### **CITIZEN COMMENT**

Ryan Fitzsimmons, 209 St. Mary's Pkwy – 70 Arthur Street, Meds Café / expressed interest in giving back and investing in the community.

### **OFFICIALS AND STAFF**

None received.

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### COUNCILMEMBERS

Martin-Pontiac inquired on staffing at the Fire Department with fire fighters in isolation due to COVID 19 exposure; expressed disappointment that DPW trucks were not approved; asked if a police officer has been appointed to the detective sergeant position.

Grabowski asked when the new police officer will start employment; asked for update on the blight program and status of building permits for River Street properties.

Szymanski questioned when the consideration for an increase to Marihuana licenses allowed in the City would be on the agenda.

### CONSIDERATION OF A CLOSED SESSION, UNION CONTRACT NEGOTIATIONS.

City Manager Thad Taylor has requested a Closed Session this evening as permitted by the Michigan Open Meetings Act, Section 8 (c) to discuss contract negotiations with the United Steelworkers.

MOTION by Beaton, second by Grabowski to proceed to Closed Session under Section 8 (c) of the Michigan Open Meetings Act.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

MOTION by Szymanski, second by Grabowski to return to Regular Session. Time 8:17 p.m.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### ADJOURN

MOTION to adjourn was made by Szymanski. Meeting adjourned at 8:17 p.m.

Heather Pefley MiPMC/CMC  
City Clerk