

HISTORIC DISTRICT COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

May 4, 2022

A meeting of the Historic District Commission was held on Wednesday, May 4, 2022, at 4:00 pm, Manistee, Michigan.

The meeting was called to order at 4:00 pm by Chair Trucks.

Members Present: William Connor, Ron Helmboldt, Lee Trucks, Thad Taylor, and Dennis Otto

Members Absent: Shelly Memberto

Others: Katie Mehl (City Zoning /Planner 1), and Nancy Baker (Recording Secretary)

APPROVAL OF AGENDA

Commissioner Connor wished to amend the agenda under Old Business, change 235 River Street to 435 River Street.

MOTION by Commissioner Taylor, seconded by Commissioner Connor to approve the agenda as amended. Motion passed with a voice vote.

APPROVAL OF MINUTES

MOTION by Commissioner Otto, seconded by Commissioner Taylor to approve the February 2, 2022, minutes as printed. Motion passed with a voice vote.

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

NEW BUSINESS

None

OLD BUSINESS

435 River Street—Joseph Mathewson

Ms. Mehl stated Mr. Mathewson couldn't attend due to a medical appointment.

HDC; windows are not historically designed, façade is incomplete, the windows were replaced without HDC approval, situation not rectified. The HDC has a blight concern.

MOTION by Commissioner Connor, seconded by Commissioner Taylor to recommend to the city that the building of 435 River Street on the Oak Street side be identified/sited as a blight location. With a roll call vote 3-2 motion passed.

Yes; Connor, Helmboldt, Taylor
No; Otto, Trucks

Discussion ensued; Mr. Mathewson is willing to rectify the situation, the windows did not have HDC approval, exterior painting not proper HDC color, the museum to look at past façade design and give him guidance/suggestions.

Ms. Mehl will send the city police department a memo that the HDC considers 435 River Street blighted and will contact Mr. Mathewson to get the museum's assistance with the situation.

Permit Review

Ms. Mehl provided the permit list. The HDC reviewed each open permit. Ms. Mehl will provide photos and an update on each permit. She will close permits whose project shows completion. An updated permit listing will be presented at the next meeting.

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA

None

CORRESPONDENCE

None

REPORTS

DDA Executive & Economic Development

None

Museum Curator

Mr. Fedder: signed off on the library's request for routine repair and maintenance to the building's exterior- repairs to blend in with the present exterior façade; working with visitors center, Right Sign Design group and Little River Bank of Ottawa Indians- compiling new walking booklet of the community- visitors center received a USDA grant for the booklet- several other county community historic areas will be included; origin walk will be placed at First Street Beach area with sculptures.

Planning & Zoning Administrator

Ms. Mehl: was in attendance when city council approved the walking booklet and origin walk. She noted a February meeting minutes correction- Commissioner Connor's term is up in February 2024 not in 2022 as stated.

MEMBERS DISCUSSION

Commissioner Trucks welcomed Ms. Mehl.

ADJOURNMENT

Meeting was adjourned at 4:36 pm by the chair.

Nancy Baker

Nancy Baker, Recording Secretary