
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 20, 2013

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, August 20, 2013 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Catherine Zaring, Beth Adams, and Eric Gustad.

ABSENT: Robert Goodspeed.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, and City Engineer – Corey Kandow/Abonmarche.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes
 - August 6, 2013 - Regular Meeting
 - August 13, 2013 - Work Session
- Payroll
 - August 5 - 18, 2013 - \$ 119,991.12
- Monthly Bills
 - July 8, 2013 - \$ 635,462.98
 - July 18, 2013 - \$ 185,738.17
 - August 13, 2013 - \$2,048,766.90
- Notification Regarding Next Work Session – September 10, 2013
 - A discussion will be conducted on Project Updates; and such business as may come before the Council.
- Consideration of Annual Strut Your Mutt on the Riverwalk.
 - The annual Strut Your Mutt on the Riverwalk event includes an opportunity for citizens and visitors to enjoy the Riverwalk with their four-legged friends. This is a fundraiser for the Homeward Bound Animal Shelter. This annual event is requested for Sunday, September 22, 2013 from 1 p.m. to 3 p.m.
- Consideration of Manistee Monster Mania Fishing Tournament.
 - Scott MacDonald/Tournament Trail has requested authorization to hold an annual fall fishing tournament on Friday, Saturday, and Sunday, September 6, 7 & 8, 2013 in the area of the Lions Shelter at First Street Beach. The request is for use of public property, including the grassy area around the Lions Shelter at First Street Beach, to hold the captains meeting and weigh-in events.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Zaring, Adams, and Gustad
NAYS: None

CONSIDERATION OF BYLAW AMENDMENT, PEG COMMISSION.

The PEG Commission has completed their annual bylaw review. At their July 8, 2013 meeting they approved the amendment to Section 3 – Membership, of the bylaws to reflect the language that was adopted in the ordinance revision that was done last year; specifically to include “Up to two members may be appointed by Charter Township of Filer and that all other members shall be Manistee County residents and appointed by City Council.” Council approval of the bylaw amendment is required.

MOTION by Hornkohl, second by Cote to adopt bylaws for the PEG Commission and authorize the Mayor to execute the document.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Zaring, Adams, and Gustad
NAYS: None

CONSIDERATION OF HIRING MICHAEL TERRY AS EXECUTIVE DIRECTOR OF THE RAMSDELL THEATRE.

Under City Ordinance 253.03 (D) the Ramsdell Governing Board shall; “hire, if appropriate, a Managing Director of the Center, to be approved by City Council...” The Ramsdell Executive Director position was approved by City Council in the 2013-2014 budget. The Ramsdell Governing Board has undertaken a comprehensive search and unanimously recommends Michael Terry for the position.

MOTION by Hornkohl, second by Cote to approve the hiring of Michael Terry as Executive Director of the Ramsdell Theatre. Mr. Terry gave a brief background of his qualifications and answered questions posed by the Council.

With a roll call vote this motion passed, 5-1.

AYES: Kenny, Cote, Hornkohl, Zaring, and Gustad
NAYS: Adams

CONSIDERATION OF SELECTING A FIRM FOR ENGINEER OF RECORD.

City Council is being asked to support the recommendation of the Engineer of Record Interview Team (Councilmembers Zaring, Hornkohl and Cote; and Staff members Deisch, Bradford, Mikula and Rose) to select the Spicer Group as the City of Manistee’s Engineer of Record. In June of 2013 eight engineering firms responded to the City’s Request for Qualifications (RFQ). Of the eight submittals, staff evaluated and scored each RFQ; which resulted in five engineering firms being interviewed in July. Based upon the interviews, reference checks, and RFQ’s submitted; the Interview Team selected and recommends

the Spicer Group for the City's Engineer of Record.

MOTION by Gustad, second by Zaring to approve the recommendation of the EOR Interview Team and select the Spicer Group as the City of Manistee's Engineer of Record; and further authorize the City Manager and City Attorney to negotiate an Engineer of Record Agreement that will be presented to Council at a future meeting. Lengthy debate followed regarding the withdrawal of support from two of the interview team members in regards to a family relationship between a Spicer Group member and our staff, and the interview process used - not allowing Council to interview the finalists.

After discussion, a roll call vote was taken. Motion passed, 4-2.

AYES: Kenny, Hornkohl, Zaring, and Gustad

NAYS: Cote and Adams

CONSIDERATION OF THE PURCHASE OF A DEMO AMBULANCE.

Council is being requested to consider the purchase of a demo ambulance from Braun Industries; with a Stryker patient lift at a cost of \$257,904.00. Buying this unit as a demo saves \$27,072 over the cost of new. The unit is a 2011 and has 15,000 miles on it. The unit has an estimated service life of 20 years for City Fire.

MOTION by Hornkohl, second by Cote to authorize the purchase of the Braun demo ambulance with a Stryker lift system at a cost of \$257,904 and further authorize entering into an installment purchase agreement with Shelby State Bank. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Zaring, Adams, and Gustad

NAYS: None

A REPORT FROM THE PARKS & BEAUTIFICATION COMMISSION AND THE PARKS DEPARTMENT.

A written report was received from the Parks & Beautification Commission.

The Parks Department report will be rescheduled to a later meeting.

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Deisch reminded Council of the dedication of the new fish cleaning station to be held tomorrow at noon.

Bachman, on behalf of the fire department personnel, thanked Council for their support of the

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 20, 2013

department.

COUNCILMEMBERS.

None received.

ADJOURN.

MOTION to adjourn was made by Hornkohl, second by Cote. Meeting adjourned at 7:41 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer