
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – October 1, 2013

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, October 1, 2013 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Robert Goodspeed, Catherine Zaring, and Eric Gustad.

ABSENT: Beth Adams.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, and DPW Director – Jeff Mikula.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - September 16, 2013 - Regular Meeting
- Payroll - Sept. 2 – Sept. 15, 2013 - \$ 117,800.52
- Cash Balances - August 2013
- Notification Regarding Next Work Session – October 8, 2013
A discussion will be conducted on the Surplus Property Policy, DDA Tree and Sign Proposals, Motor Pool Update, Project Updates; and such business as may come before the Council.
- Consideration of Northfire Dance Company Bottle Drive.
The Northfire Dance Company has requested authorization to conduct a bottle drive on Saturday, October 12, 2013 from 10 a.m. to 4 p.m. to solicit bottles that they can cash in. The proceeds from this event will be used for competition travel and other team expenses.
- Consideration of Annual Boos, Brews & Brats Event.
The Manistee Main Street Downtown Development Authority has requested authorization to conduct their annual Boos, Brews & Brats event on Saturday, October 26, 2013 from noon until 11 p.m. on River Street in front of the marina building. This is the fourth year of this popular attraction and features a beer tent, entertainment, a 2 mile Zombie race and a pet parade.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

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AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad

NAYS: None

CONSIDERATION OF AN ENGINEER OF RECORD AGREEMENT WITH THE SPICER GROUP.

At their meeting of August 20, 2013 Council took action to approve the recommendation of the EOR Interview Team and selected the Spicer Group as the City of Manistee's Engineer of Record; and further authorized the City Manager and City Attorney to negotiate an Engineer of Record Agreement. Staff and the City Attorney have completed negotiations and recommend the attached agreement.

MOTION by Hornkohl, second by Zaring to approve an Engineer of Record Agreement with the Spicer Group for a period of five years; and further authorize the Mayor and City Clerk to execute the agreement.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Goodspeed, Zaring, and Gustad

NAYS: Cote

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Downtown Development Authority, Harbor Commission, Non-Motorized Transportation Committee, Planning Commission and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received (*Incumbent):

Downtown Development Authority – Two vacancies, four-year terms ending 07/01/17; Mayoral appointment.

Rachel L. Estabrook, 4 Brookharbor North

John L. Smith, 315 Condon Road

Mayor Kenny appointed Rachel L. Estabrook – 4 Brookharbor North, to the Downtown Development Authority for a four year term ending 07/01/17. MOTION by Goodspeed, second by Cote to support the Mayor's appointment. Brief discussion was held regarding the number of *at large members* allowed on the board.

With a roll call vote this motion passed unanimously.

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AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad
NAYS: None

Mayor Kenny appointed John L. Smith – 315 Condon Road, to the Downtown Development Authority for a four year term ending 07/01/17. MOTION by Goodspeed, second by Cote to support the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad
NAYS: None

Harbor Commission – Two vacancies, three-year terms ending 10/31/16; Council appointment.

Alexander F. Zaccanelli, 457 Fourth Street*
Tyler Cook, 373 Second Street*

MOTION by Hornkohl, second by Cote to nominate Alexander F. Zaccanelli – 457 Fourth Street, to the Harbor Commission for a three year term ending 10/31/16.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad
NAYS: None

MOTION by Goodspeed, second by Hornkohl to nominate Tyler Cook – 373 Second Street, to the Harbor Commission for a three year term ending 10/31/16.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad
NAYS: None

Non-Motorized Transportation Committee – Two unexpired terms ending 03/31/14 and 03/31/15; Mayoral appointment.

None received.

Planning Commission – Three vacancies, three-year terms ending 10/31/16; Mayoral appointment.

Mark W. Wittlief, 363 Tenth Street*
Marlene McBride, 217 River Street*
David J. Crockett, 260 Third Avenue*

Mayor Kenny appointed Mark W. Wittlief – 363 Tenth Street, to the Planning Commission for a three

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year term ending 10/31/16. MOTION by Hornkohl, second by Goodspeed to support the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad

NAYS: None

Mayor Kenny appointed Marlene McBride – 217 River Street, to the Planning Commission for a three year term ending 10/31/16. MOTION by Hornkohl, second by Goodspeed to support the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad

NAYS: None

Mayor Kenny appointed David J. Crockett – 260 Third Avenue, to the Planning Commission for a three year term ending 10/31/16. MOTION by Cote, second by Goodspeed to support the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Gustad

NAYS: None

Zoning Board of Appeals – Alternate member, one unexpired term ending 05/31/15; Mayoral appointment.

None received.

A REPORT FROM THE PLANNING & ZONING OFFICE AND THE BUILDING INSPECTOR'S OFFICE.

Ms. Denise Blakeslee reported on the activities of the Planning and Zoning Office and responded to any questions the Council had regarding their activities.

Mr. Mark Niesen reported on the activities of the Building Inspector's Office and responded to any questions the Council had regarding their activities.

CITIZEN COMMENT.

Paint the Town Pink spokespersons talked about their 6th annual event coming up on Thursday, October 3rd at 4:00 p.m. They thanked the City and all involved in supporting their cause.

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OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Kenny thanked Nancy and Julie for their leadership in the Paint the Town Pink event.

ADJOURN.

MOTION to adjourn was made by Zaring, second by Goodspeed. Meeting adjourned at 7:45 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer