

Oil & Gas Investment Board

Meetings – Quarterly, noon, City Hall *One member is the Mayor, two are elected or appointed officials, two are not elected or appointed officials – 5 members*

The [Oil and Gas Investment Board](#) is charged with overseeing the investments of the City Oil and Gas Trust Fund. The Oil and Gas Trust Fund was established to accumulate the principal generated from oil and gas royalties received from City-owned mineral rights. Charter Section 2-1(B) protects the principal and royalties of this fund from being spent without a vote of the people.

Parks Commission

Meetings – 3rd Thursday, 5:30 p.m., City Hall *Three members can be non-residents but must own real estate or a business or profession having a licensed business located in the City or have a child attending school in the City – 7 members*

The [Parks Commission](#) is charged with an advisory role on parks development, maintenance, improvements and identifying planning and implementing public and private beautification projects.

P.E.G. Commission

Meetings – 1st Monday, 6 p.m., MHS *Up to two members may be appointed by the Charter Township of Filer Board of Trustees. Remaining must be County Residents – 7 members*

The [P.E.G](#) (Public, Education and Government) Commission charged with overseeing the operation of Manistee Public Access. It provides a variety of services including the broadcast of City Council meetings and work sessions.

Planning Commission

Meetings – 1st Thursday, 7 pm, City Hall *Must be City Resident – 7 members*

The Planning Commission prepares and adopts physical plans for the City and reviews development proposals, both private and public as set forth in the MI Zoning Enabling Act, MCL 125.3101 et seq. and the MI Planning Enabling Act, MCL 125.3801 et seq. and acts in an advisory capacity for matters referred by the City Council.

Tree Commission

Meetings – 1st Monday (Apr – Sept), 5 p.m., City Hall *7 members*

The [Tree Commission](#) shall promote and protect the public health, safety and general welfare by providing for the regulation of the planting, maintenance and removal of trees in street rights of way within the City.

Zoning Board of Appeals

Meetings – as needed, City Hall *Must be a City Resident – 5 members, 1 alternate*

The [Zoning Board of Appeals](#) have the power to authorize, upon an appeal, specific variances from requirements such as lot area and width regulations, building height regulations, yard and depth regulations and off-street parking and loading space requirements. The ZBA hears and decides questions that arise in the administration of the zoning ordinance including the interpretation of text and the zoning map.



Are you interested
in serving on a
Board or
Commission?



A Guide to the
requirements, roles
and responsibilities for
serving on a Board,
Commission, or
Committee in the City
of Manistee

Each of these Boards or Commission serves a different role with most being advisory in nature. Some are state-mandated, and others are purely a local creation; however, they all make significant contributions to the community.

The City is always looking for talented, committed people to serve. If interested, please contact the City Clerk's office to fill out an application also available [online](http://www.manisteemi.gov) at www.manisteemi.gov

Board of Review

Meetings - March, July, December, City Hall
Must be a City taxpaying, registered voter– 3 members, 2 alternates

The March [Board of Review](#) annually reviews the assessment roll received from the assessor, to determine completion, accuracy, uniformity and validity. This body has the authority to make adjustments to ensure that assessments are lawfully set.

Brownfield Redevelopment Authority

Meetings – 1st Tuesday, 2 p.m., City Hall *Must be a City Resident or person with interest in property in City – 5 members*

The [Brownfield Redevelopment Authority](#) was formed to facilitate the sensible redevelopment of numerous underutilized or vacant commercial and industrial properties throughout the city.

Compensation Commission

Meetings – as scheduled, odd # years, City Hall
Must be registered Voter in the City – 5 members

The Compensation Committee makes recommendations regarding the salaries of the Mayor and City Council members.

Harbor Commission

Meetings – January, April, June, July, August, October, 3rd Tuesday, 1 p.m., City Hall *Two members may be nonresidents but must own real estate or a business or profession having a licensed business location in the City. – 7 members*

The [Harbor Commission](#) is charged with overseeing in an advisory capacity the marina, boat launch and related waterfront facilities.

Historic District Commission

Meetings - 1st Wednesday, 4 p.m., City Hall *One member desired to meet professional qualification standards for archeologist, architect, architectural historian, historian or historic architect. Must be a City Resident – 7 members*

The [Historic District Commission](#) is charged with overseeing the city's historic district. The establishment of the Historic District allows property owners with contributing properties the opportunity to apply for tax credits.

OPEN MEETINGS

All regular and special meetings of the City Council and the advisory boards and commissions are open to the public. Closed (or executive) sessions may only be held by the City Council for those specific subjects permitted by state law. You are invited to attend and participate in meetings of the Manistee City Council and its boards and commissions.

Meetings – 4th Tuesday, 4 p.m., Harbor View Apt Community Room, 273 6th Avenue *One member shall be a resident of housing provided by the Housing Commission – 5 members*

The [Housing Commission](#) is charged with overseeing senior and low-income housing. It has oversight of the properties owned by the Manistee Housing Commission.

Downtown Development Authority

Meetings – 2nd Wednesday, 8:30 a.m., WSCC Education Center, 400 River Street *Five members must have an interest in property in the District, one member shall be a resident of the district, if 100 or more people reside within it – 9 members*

The [Downtown Development Authority](#) is charged with overseeing the orderly development of the downtown. It is funded by taxpayer dollars through a tax increment financing arrangement.

Neighborhood Restoration and Beautification Commission

Meetings – TBD, City Hall *One member is Mayor appointed City Council Member, four members must be City residents or City property owners, and at least one member should be a representative from a local service organization – 5 members*

The Neighborhood Restoration and Beautification Commission is charged with identifying, researching, and recommending opportunities and resources to help prevent, remediate, and eliminate blight and help beautify the City of Manistee.